CALIFORNIA DEPARTMENT OF EDUCATION

TONY THURMOND
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

August 09, 2024

Dear County and District Superintendents, County and District Chief Business Officials, and Charter School Administrators:

2023–24 Year-End Unaudited Actual Financial Reporting

This letter is a reminder of year-end financial reporting due dates and processes.

Due Dates

The due date for submitting year-end financial reports to the California Department of Education (CDE) is **October 15, 2024**. The due date for school districts and joint powers agencies (JPAs) to submit their year-end financial reports to their county office of education (COE) for review is September 16, 2024. The due date for charter schools to submit their year-end financial reports to their authorizing agency is also September 16, 2024 (California *Education Code* [*EC*] sections 1628 and 42100).

Financial Reporting System

The Standardized Account Code Structure (SACS) Financial Reporting System (SACS Web System), and user guides are available on the CDE Financial Reporting web page at https://www.cde.ca.gov/fg/sf/fr/.

Charter schools may report with or separately from their authorizing agency using the SACS format, or separately from their authorizing agency in the Charter School Unaudited Actuals Financial Report (Alternative Form).

Submission of Financial Data to the CDE

COEs must electronically certify and transmit all unaudited actual SACS and Alternative Form submissions to the CDE via the SACS Web System. COEs should complete the "Request for Unaudited Actuals Promoter Role" form, accessible under the Tools menu of the SACS Web System. Once completed, the "Request for Unaudited Actuals Promoter Role" form is printed by the COE and submitted with original signatures to the CDE. Information and instructions for completing this form accompany this letter.

Charter School Financial Reporting Status Form

COEs should complete the "Charter School Financial Reporting Status", accessible under the Tools menu of the SACS Web System, and complete the form by September 16, 2024. This report lists all the authorized charter schools within each county and is used to identify whether the charter school's 2023–24 unaudited actual financial information is being reported (1) within the authorizing agency's SACS submission, (2) as a separate SACS submission, or (3) in the Alternative Form. Please be sure that the report addresses the status of each charter school's 2023–24 unaudited actual data, not 2024–25 budget data. Information and instructions for completing this form accompany this letter.

Charter Schools' Beginning and Ending Balances

It is important to note that as part of the 2023–24 unaudited actuals submission, the correct ending balances for charter schools, as reported to the CDE for 2022–23, are used as the basis for the 2023–24 beginning balances. In SACS, any changes to prior year balances should be reported as Audit Adjustments (Object 9793) or Other Restatements (Object 9795). In the Alternative Form, any changes to prior year balances should be reported as Adjustments/Restatements to Beginning Balance (Line F1b).

CDE Processing

In October 2024, the CDE will send a notice to COEs and provide a listing of reports received and not received from the county as of October 15, 2024. This notification will not reflect information about the accuracy of the financial reports; rather the CDE will contact the COE for errors or exceptions, as reports are reviewed.

While the CDE understands the many constraints placed upon local educational agencies (LEAs), and the often-valid reasons for not being able to meet the due dates, LEAs are urged to make every possible effort to send reports to the CDE in a timely manner. Toward that end, COEs are encouraged to transmit to the CDE any completed and reviewed district, JPA, or charter school submissions on a flow (as-completed) basis.

In the event the year-end financial reports are not submitted to the CDE, until the delinquent reports have been received by the state, *EC* Section 42129 allows the State Superintendent of Public Instruction (when certain reports are more than 14 days late) to direct county auditors to withhold the payment of any stipend, expenses, or salaries to county superintendents, district superintendents, or members of governing boards as appropriate.

If there are any questions regarding this letter, please contact the Office of Financial Accountability and Information Services by email at unauditedactuals@cde.ca.gov.

Sincerely,

/s/

Masha Lutsuk, Administrator
Fiscal Oversight and Support Office

ML:jb
2024-2101

Tulare County Office of Education

Committed to Students, Support & Service

GANN Report
every year
GANN Limits

Tim A. Hire
County Superintendent of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 302-3633
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

Administration Building & Conference Center
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

Liberty Center/ Planetarium & Science Center
11535 Ave. 264
Visalia

July 11, 2024

TO: District Superintendents and Business Managers

FROM: Fernie Marroquin, Ed.D., Assistant Superintendent
Business Services FM

SUBJECT: BOARD APPROVAL OF ANNUAL FINANCIAL REPORT AND APPROPRIATIONS LIMIT ON OR BEFORE SEPTEMBER 15

Education Code section 42132 requires the school board of each district to adopt a resolution estimating the current fiscal year appropriations limit and identifying the actual appropriations limit for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the governing board and documentation used in establishing the limits must be made available to the public on the date of the meeting.

Enclosed is a sample resolution. The resolution is also available on our website:
https://business-services.tcoe.org/home
(Username: siteuser@tcoe.org Password: password)
Click on "Forms" listed on the left side.

The current state prescribed annual financial report includes the appropriations limit calculation as part of the report. The amounts to be included in the resolution can be taken directly from Form GANN of that report.

1. Please be sure this resolution is adopted by the governing board on or before **September 15th**.

2. Send a copy of the completed resolution to Vanessa Cantu in Business Services at vanessa.cantu@tcoe.org by **September 30, 2024**.

If you have any questions or concerns about this, please do not hesitate to call me at (559) 733-6474.

FM/vc

Enclosure

BEFORE THE BOARD OF TRUSTEES

OF THE _____ SCHOOL DISTRICT

TULARE COUNTY, CALIFORNIA

In the Matter of Establishing an Estimated Appropriations Limit for the 2024-2025 Fiscal Year and an Actual Appropriations Limit for the 2023-2024 Fiscal Year	RESOLUTION NO.

RECITALS

1. In November of 1979, the California electorate adopted Proposition 4, commonly called the "Gann Initiative," which added Article XIIIB to the California Constitution.

2. The provisions of that Article establish maximum appropriation limits, commonly called "Gann Limits," for public agencies, including school districts.

3. Section 7900 et seq. of the Government Code require this board to establish annually, by resolution at a regular or special meeting, the appropriations limit for the District.

4. Education Code section 42132 requires that the governing board of each school district annually adopt such resolution by September 15th.

5. Government Code section 7902.1(a) states that if the proceeds of taxes of the school district exceeds its appropriations limit, this board shall increase the District's appropriations limit to an amount equal to its proceeds of taxes.

6. Governing Code section 7902.1(b) states that if the appropriations limit of the school district exceeds its proceeds of taxes, this board shall decrease the District's appropriations limit to an amount equal to its proceeds of taxes.

7. Education Code section 42132 requires that all documentation used in the identification of the appropriations limit shall be made available to the public at the meeting at which this resolution is adopted.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.

2. This board hereby establishes and adopts for the 2024-2025 fiscal year an estimated appropriations limit in the amount of $_____, and for the 2023-2024 fiscal year identifies the actual appropriations limit of $_____.

3. Said appropriations limits have been calculated and determined in accordance with all applicable statutes and constitutional provisions and do not exceed the limitations imposed by Proposition 4.

4. Effective July 9, 2021 (Stats. 2021, Ch. 44, Sec. 108 (AB 130)), it is no longer a requirement to notify the Director of Finance of a change in the appropriations limit.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____, seconded by Trustee _____, at a regular/special meeting held on _____, 2024, by the following vote:

List Board Members Names Below:

AYES:	
NOES:	
ABSENT:	
ABSTAIN:	

I, _____, secretary of the governing board of the _____ School District, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this ____ day of _____, 2024.

Date: _____

_____
Secretary, Board of Trustees

Distribute as follows:

Copy to: Vanessa Cantu, Business Services
Tulare County Office of Education
Vanessa.cantu@tcoe.org

Tulare County Office of Education

Committed to Students, Support & Service

Tim A. Hire
County Superintendent of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 302-3633
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

Administration Building & Conference Center
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

Liberty Center/ Planetarium & Science Center
11535 Ave. 264
Visalia

July 1, 2024

Buena Vista School District
21660 Road 60
Tulare, CA 93274

Mr. Trayis Brown,

Attached is your Agency Agreement for 2024 - 25 from the Theatre Company.

Please sign and return either by e-mail or by mail to:

E-mail: karla.doyer@tcoe.org

OR

Mail: Tulare County Office of Education
Attn: Karla Doyer, Purchasing & Agreements Manager
P.O. Box 5091
Visalia, Ca 93278-5091

Please feel free to contact me if you have any questions. Thank you.

Sincerely,

Karla Doyer

Karla Doyer

Purchasing & Agreements Manager | 559-302-3729 | karla.doyer@tcoe.org

1. RESPONSIBILITIES OF DISTRICT:

(Please provide a detailed description of services and deliverables to be provided by Buena Vista Elementary School District.)

RESPONSIBILITIES OF DISTRICT/SCHOOL

Shall establish an account with MTI (Music Theatre International) and apply and pay for licensing of Jungle Book KIDS through Music Theatre International. Please note that the kits range from $500-$3,000 depending on the show selected.

Web: www.MTIShows.com

Phone: (212) 541-4684

Shall show proof of purchase of their MTI license and materials at least thirty days prior to their scheduled start date or the reservation will be canceled and void. Proof of purchase shall be a forwarded email of the confirmed order through MTI sent to a Theatre Company representative.

Shall be responsible for the purchase of their show's video licensing for filming rights at an extra cost payable to MTI, if they wish to allow filming of the show.

Shall provide a secure and consistent rehearsal and performance space during the time we are contracted at their school site.

Shall provide one to two school representatives who will remain in the rehearsal space during rehearsals to assist OnStage Staff as needed.

PLEASE NOTE: If a school site can not provide a representative to be in the space with the team, TCOE will add a third team member at the district/school's expense.

Shall be responsible for printing, distributing, and collecting all parent permission slips either before the OnStage staff arrives or on day one of rehearsals.

Shall be responsible for copying any additional scripts as needed.

In the event a site is unable to copy scripts, they may contact TCOE to ask for assistance. This must be done at least three weeks prior to the first rehearsal date and the site must have received their show kit already. This may also result in an additional cost.

Shall be responsible for distributing the show's rehearsal tracks to all students after the FIRST rehearsal however they see fit, either by google classroom, parent square, etc.

Shall provide TCOE staff with access to a school or class messaging system such as Class Dojo so TCOE staff can message with show parents.

Shall be responsible for determining ticket price and all ticket sales and have reported this to MTI, IF the school site wishes to sell tickets.

Shall understand that the cast size can not be larger than 50 students, unless under the discretion of TCOE OnStage Staff.

Shall understand that OnStage Staff will arrive on a weekday, rehearse students for 15 (or contracted) weekdays, 2 hrs per day, and the performance will be on the last day in the evening at 5:30 PM unless other previous arrangements are made with OnStage Staff, the Onstage Facilitator, or Theatre Company Director.

Can choose to have a student assembly on or before the performance day.

Shall understand the students' rehearsal hours on the performance day will be held as regular, even if they have an assembly earlier in the day.

Shall be responsible for remitting payment to Tulare County Office of Education's Theatre Company for producing Jungle Book KIDS in the amount of $4,870.

2.RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

RESPONSIBILITIES OF TCOE:

Shall provide two-three instructors to direct and produce Jungle Book KIDS production.

Shall contact District/School 30 days prior to start date to confirm box of materials has arrived (if District/School has not already confirmed arrival of materials).

Shall contact District/School at least two-four weeks prior to start date to set up a time for a Theatre Company representative to come out to the school site to meet with school staff and do a site visit.

At this meeting the rehearsal schedule for the duration of the rehearsals and confirmation of rehearsal/performance space and all technical capabilities and needs will be confirmed and decided. Additionally all questions and other needs can be addressed.

Shall provide 15 days (unless otherwise arranged), with 2 hrs per day, of instruction.

Shall provide additional hours of rehearsal, dress rehearsal, on the performance day.

Shall provide a student assembly if the school chooses to have one and schedules it with TCOE on the first day of instruction or before arrival date.

Shall provide all sets, props, and costuming materials for up to 50+ students for the production.

Shall provide posters, fliers, a show program, etc for the show at the school's request.

Shall provide parent permission slips.

Shall provide students with a basic art project that allows students to start thinking about character development.

Shall provide students with education and skills aligned with State and Federal Arts Guidelines. TCOE's goal is to give students a basic, entry level understanding of Theatre and what it is like to audition and be in a theatrical production.

FEE SCHEDULE

The contract total for services to be provided are estimated to be

FEE SCHEDULE

The contract total for services to be provided is $4,870

**Payment is due within 30 days of receipt of invoice.

Services: $4,600

Travel: $270 (31 miles round trip x $0.67 per mile x 13 days of service, rounded to the nearest whole number)

*If a third TCOE team member is required, additional Services cost of $2,300

Please note our cancellation policy as follows: If the district fails to cancel 30 days prior to the first scheduled rehearsal, the district is responsible for paying 1/2 of the agreed upon contract fees as outlined above. Please contact the Theatre Company, bethany.rader@tcoe.org if you have any questions.

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (A)	Buena Vista 24-25 Exhibit A Scope of Services.pdf	61.02KB
Exhibit (B)		
Exhibit (C)		

AGENCY AGREEMENT 250309

THIS AGREEMENT, is entered into between the **Tulare County Superintendent of Schools**, referred to as **SUPERINTENDENT** and **Buena Vista Elementary School District**, referred to as **DISTRICT**.

ACCORDINGLY, IT IS AGREED:

1. TERM: This Agreement shall become

effective as	**and shall expire on .**
1/14/2025	2/25/2025

2. **SERVICES**: DISTRICT shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)

3. **COST OF SERVICES: DISTRICT shall pay SUPERINTENDENT for** the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of $ 7,170.00

4. **METHOD OF PAYMENT:**

   a. **SUPERINTENDENT must submit itemized invoices to DISTRICT** for the cost of the services.

   b. **SUPERINTENDENT** is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION: SUPERINTENDENT** and **DISTRICT** shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of **SUPERINTENDENT** or **DISTRICT** or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

THE PARTIES, having read and considered the above provisions indicate their agreement by their authorized signatures below.

DISTRICT
Travis Brown
Buena Vista Elementary School District
21660 Road 60
Tulare, CA 93274

SUPERINTENDENT
Tim A. Hire, Superintendent
Tulare County Superintendent of Schools
Tulare County Office of Education
P.O. Box 5091
Visalia CA 93278-5091

SUPERINTENDENT

Signature Tim A. Hire

Date 7/1/2024

DISTRICT

Signature Sign

Date

TCOE Program Information

Contact Person: Bethany Rader

Telephone: (559) 651-1482 ext. 3372

Department/Program: Theatre Company

Please return an original copy to:

Tulare County Office of Education
ATTN: Internal Business Services Secretary
P.O. Box 5091
Visalia, CA 93278-5091

EXHIBIT A

OnStage SCOPE OF SERVICES

1. RESPONSIBILITIES OF DISTRICT/SCHOOL
   - Shall establish an account with MTI (Music Theatre International) and apply and pay for licensing of ***Jungle Book KIDS*** through Music Theatre International. Please note that the kits range from $500-$3,000 depending on the show selected.
     - Web: www.MTIShows.com
     - Phone: (212) 541-4684
   - Shall show proof of purchase of their MTI license and materials at least thirty days prior to their scheduled start date or the reservation will be canceled and void. Proof of purchase shall be a forwarded email of the conf rmed order through MTI sent to a Theatre Company representative.
   - Shall be responsible for the purchase of their show's video licensing for f lming rights at an extra cost payable to MTI, if they wish to allow f lming of the show.
   - Shall provide a **secure and consistent rehearsal and performance space during the time we are contracted** at their school site.
   - Shall provide **one to two school representatives who will remain in the rehearsal space during rehearsals** to assist OnStage Staff as needed.
   - **PLEASE NOTE: If a school site can not provide a representative to be in the space with the team, TCOE will add a third team member at the district/school's expense.**
   - Shall be responsible for printing, distributing, and collecting all parent permission slips either before the OnStage staff arrives or on day one of rehearsals.
   - Shall be responsible for copying any additional scripts as needed.
     - In the event a site is unable to copy scripts, they may contact TCOE to ask for assistance. This must be done at least **three weeks** prior to the f rst rehearsal date and the site must have received their show kit already. This may also result in an additional cost.
   - Shall be responsible for distributing the show's rehearsal tracks to all students after the FIRST rehearsal however they see f t, either by google classroom, parent square, etc.
   - Shall provide TCOE staff with access to a school or class messaging system such as Class Dojo so TCOE staff can message with show parents.
   - Shall be responsible for determining ticket price and all ticket sales and have reported this to MTI, IF the school site wishes to sell tickets.
   - Shall understand that the cast size can not be larger than 50 students, unless under the discretion of TCOE OnStage Staff.
   - Shall understand that OnStage Staff will arrive on a weekday, rehearse students for 15 (or contracted) weekdays, 2 hrs per day, and the performance will be on the last day in the evening at 5:30 PM unless other previous arrangements are made with OnStage Staff, the Onstage Facilitator, or Theatre Company Director.
   - Can choose to have a student assembly on or before the performance day.
   - Shall understand the students' rehearsal hours on the performance day will be held as regular, even if they have an assembly earlier in the day.
   - Shall be responsible for remitting payment to Tulare County Off ce of Education's Theatre Company for producing ***Jungle Book KIDS*** in the amount of **$4,870.**

EXHIBIT A

2. RESPONSIBILITIES OF TCOE:
   - Shall provide two-three instructors to direct and produce ***Jungle Book KIDS*** production.
   - Shall contact District/School 30 days prior to start date to conf rm box of materials has arrived (if District/School has not already conf rmed arrival of materials).
   - Shall contact District/School at least two-four weeks prior to start date to set up a time for a Theatre Company representative to come out to the school site to meet with school staff and do a site visit.
     - At this meeting the rehearsal schedule for the duration of the rehearsals and conf rmation of rehearsal/performance space and all technical capabilities and needs will be conf rmed and decided. Additionally all questions and other needs can be addressed.
   - Shall provide 15 days (unless otherwise arranged), with 2 hrs per day, of instruction.
   - Shall provide additional hours of rehearsal, dress rehearsal, on the performance day.
   - Shall provide a student assembly if the school chooses to have one and schedules it with TCOE on the f rst day of instruction or before arrival date.
   - Shall provide all sets, props, and costuming materials for up to 50+ students for the production.
   - Shall provide posters, fliers, a show program, etc for the show at the school's request.
   - Shall provide parent permission slips.
   - Shall provide students with a basic art project that allows students to start thinking about character development.
   - Shall provide students with education and skills aligned with State and Federal Arts Guidelines. TCOE's goal is to give students a basic, entry level understanding of Theatre and what it is like to audition and be in a theatrical production.

3. FEE SCHEDULE

   The contract total for services to be provided is **$4,870**
   **Payment is due within 30 days of receipt of invoice.
   Services: $4,600
   Travel: $270 (31 miles round trip x $0.67 per mile x 13 days of service, rounded to the nearest whole number)
   *If a third TCOE team member is required, additional Services cost of $2,300

   Please note our cancellation policy as follows: If the district fails to cancel 30 days prior to the f rst scheduled rehearsal, the district is responsible for paying 1/2 of the agreed upon contract fees as outlined above. Please contact the Theatre Company, bethany.rader@tcoe.org if you have any questions.

Tulare County Office of Education

Committed to Students, Support & Service

Tim A. Hire
County Superintendent of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 302-3633
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

Administration Building & Conference Center
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

Liberty Center/ Planetarium & Science Center
11535 Ave. 264
Visalia

June 12, 2024

Buena Vista School District
21660 Road 60
Tulare, CA 93274

Mr. Travis Brown

Attached is your Agency Agreement for 2024-25 from Leadership Support Services.

Please sign and return either by e-mail or by mail to:

E-mail: karla.doyer@tcoe.org

OR

Mail: Tulare County Office of Education
Attn: Karla Doyer, Purchasing & Agreements Manager
P.O. Box 5091
Visalia, Ca 93278-5091

Please feel free to contact me if you have any questions. Thank you.

Sincerely,

Karla Doyer

Karla Doyer

Purchasing & Agreements Manager | 559-302-3729 | karla.doyer@tcoe.org

1. RESPONSIBILITIES OF DISTRICT:

(Please provide a detailed description of services and deliverables to be provided by Buena Vista School District.)

Reimburse SUPERINTENDENT up to 5 percent, not to exceed $5,000, of the district's final entitlement for the Con-App Programs, excluding carryover.

Provide information requested that is needed to complete the Con-App by specific dates.

Allow access to fiscal data via SACS.

Adhere to State and Federal programs' requirements.

Maintain accountability for equipment, facilities, and materials purchased with Con-App funds. Label all equipment purchased with categorical funds as required for audit purposes.

Remediate audit exceptions based on auditor's findings and recommendations.

Present budget revisions to the School Site Council and governing Board for adoption.

Comply with spending regulations, maintain internal controls, and monitor program expenditures to ensure funds are within the funding cycle.

Review district's planning documents annually for compliance with categorical program requirements and alignment with LCAP goals.

Maintain CALPADS enrollment data for all subgroups, especially for EL and low-income students.

Maintain Con-App accounting records in accordance with project year accounting outlined in Procedure 315 of CSAM and in accordance GAAP.

2.RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

Assist DISTRICT with the preparation, amendment, and submission of the Con-App.

Disseminate information for the successful operation of Con-App programs.

Assist DISTRICT with on-site program reviews in accordance with rules, regulations, and provisions for Con-App programs.

Provide assistance to remediate compliance discrepancies related to Con-App programs.

Assist DISTRICT with accounting of Con-App program activity in accordance with project year accounting outlined in Procedure 315 of the California School Accounting Manual (CSAM) and in accordance with Generally Accepted Accounting Principles (GAAP).

Assist district with fiscal year-end close-out of Con-App programs by project year.

Comply with all laws, rules and regulations applicable to such work.

SUPERINTENDENT acknowledges that the services provided by its employees may involve limited contact with students and, as such, each employee will have background checks pursuant to the Education Code.

FEE SCHEDULE

The contract total for services to be provided are estimated to be

The Contract Total for Services to be provided shall not exceed $5,000.00

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (A)

Exhibit (B)

Exhibit (C)

Exhibit (D)

AGENCY AGREEMENT 250256

THIS AGREEMENT, is entered into between the **Tulare County Superintendent of Schools**, referred to as **SUPERINTENDENT** and **Buena Vista School District**, referred to as **DISTRICT**.

ACCORDINGLY, IT IS AGREED:

1. TERM: This Agreement shall become

effective as	**and shall expire on .**
7/1/2024	6/30/2025

2. **SERVICES**: DISTRICT shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)

3. **COST OF SERVICES: DISTRICT shall pay SUPERINTENDENT for** the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of $ 5,000.00

4. **METHOD OF PAYMENT:**

   a. **SUPERINTENDENT must submit itemized invoices to DISTRICT** for the cost of the services.

   b. **SUPERINTENDENT** is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION: SUPERINTENDENT** and **DISTRICT** shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of **SUPERINTENDENT** or **DISTRICT** or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

THE PARTIES, having read and considered the above provisions indicate their agreement by their authorized signatures below.

DISTRICT
Travis Brown
Buena Vista School District
21660 Road 60
Tulare, CA 93274

SUPERINTENDENT
Tim A. Hire, Superintendent
Tulare County Superintendent of Schools
Tulare County Office of Education
P.O. Box 5091
Visalia CA 93278-5091

SUPERINTENDENT

Signature Tim A. Hire

Date 6/12/2024

DISTRICT

Signature Sign

Date

TCOE Program Information

Contact Person: Diana Hernandez

Telephone: 559-302-3677

Department/Program: Leadership Support Services

Please return an original copy to:

Tulare County Office of Education
ATTN: Internal Business Services Secretary
P.O. Box 5091
Visalia, CA 93278-5091

Tulare County Office of Education

Committed to Students, Support & Service

Tim A. Hire
County Superintendent of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 302-3633
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

Administration Building & Conference Center
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

Liberty Center/ Planetarium & Science Center
11535 Ave. 264
Visalia

April 18, 2024

Buena Vista School District
21660 Road 60
Tulare, CA 93274

Mr. Travis Brown,

Attached is your Agency Agreement for 2024-25 External Business Services.

Please sign and return either by e-mail or by mail to:

E-mail: karla.doyer@tcoe.org

OR

Mail: Tulare County Office of Education
Attn: Karla Doyer, Purchasing & Agreements Manager
P.O. Box 5091
Visalia, Ca 93278-5091

Please feel free to contact me if you have any questions. Thank you.

Sincerely,

Karla Doyer

Karla Doyer

Purchasing & Agreements Manager | 559-302-3729 | karla.doyer@tcoe.org

1. RESPONSIBILITIES OF DISTRICT:

(Please provide a detailed description of services and deliverables to be provided by Buena Vista Elementary.)

Pay all travel costs, directly to the individual, for mileage, travel and conference costs incurred at the specific request of DISTRICT. The SUPERINTENENT will pay expenses of contract staff member(s) for approved conferences during the year, not to exceed two (2) days. Travel costs incurred by contracted staff member(s) to the central office of the DISTRICT to provide services per contract agreement will be paid by the SUPERINTENDET.

The DISTIRICT will recognize the general fiscal monitoring responsibilities of SUPERINTENDENT. This agreement shall not affect those duties.

The DISTIRICT will provide requested information to SUPERINTENDNET in a timely and efficient manner.

2.RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

The primary responsibility of the SUPERINTENDENT is that of contracted business support services as follows:

Budget
Assist district superintendent in the development and adoption of the district budget
Advise district superintendent and/or governing board on impact of state budget
Preparation of state required budget documents
Monitor for and advise district superintendent on budget to actual variances
Prepare and input budget revisions under direction of district superintendent
Perform in-depth budget review prior to First and Second Interim reporting
Preparation of state required First and Second Interim documents

Payroll
Provide a TCOE business tech backup to district staff for payroll and vendor payment processes
Assist district in implementing and processing settlement agreements
Prepare salary settlement disclosure documents for board presentation

Accounting
Advise district staff on proper coding of financial transactions
Prepare and input Journal Entries
Monitor financial transactions for account code propriety
Assist district in year-end closing of financial records
Assist district in implementation of fixed asset accounting system

Reporting
Prepare state required annual financial reports including: Adopted Budget, 1st Interim, 2nd Interim, Unaudited Actuals, Federal Cash Management Reporting, Quarterly & Annual ESSER/GEER reporting
Assist district in preparation of GASB 34 conversation/worksheets
Assist in submitting data to TCOE required for LCFF revenue calculations
Assist district in preparation of other fiscal reports at an additional per hour charge (this request is contingent upon TCOE staffing availability)

Other
Assist district in clearing audit findings with California Department of Education and County Office of Education
Prepare for and present financial information at governing board meetings (via video conferencing format only)
Research information and prepare documents for district independent auditors
Train district staff in use of TCOE financial system
Attend TCOE business meetings

In order to achieve the above mentioned business support services, the SUPERINTENDENT will provide office space, furniture, equipment software and other materials used by contract staff member(s) in providing the services under this agreement.

This Agreement is entered into by both parties with the express understanding that SUPERINTENDENT will perform all services required under this Agreement as an independent contractor. Nothing in this Agreement shall be construed to constitute SUPERINTENDENT or any of its agents, employees or officers as an agent, employee or officer of DISTRICT.

Subject to any performance criteria contained in this Agreement, SUPERINTENDENT shall be solely responsible for determining the means and methods of performing the specified services and DISTRICT shall have no right to control or exercise any supervision over SUPERINTENDENT'S agents, employees or officers as to how the services will be performed. Notwithstanding this independent contractor relationship, DISTRICT shall have the right to monitor and evaluate the performance of SUPERINTENDENT to assure compliance with this

Agreement.

FEE SCHEDULE

The contract total for services to be provided are estimated to be

$27,710

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (A)	Exhibit A Scope of Services 2024-25.docx	29.33KB
Exhibit (B)		
Exhibit (C)		
Exhibit (D)		

AGENCY AGREEMENT 250013

THIS AGREEMENT, is entered into between the **Tulare County Superintendent of Schools**, referred to as **SUPERINTENDENT** and **Buena Vista Elementary**, referred to as **DISTRICT**.

ACCORDINGLY, IT IS AGREED:

1. TERM: This Agreement shall become

effective as	**and shall expire on .**
7/1/2024	6/30/2025

2. **SERVICES**: DISTRICT shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)

3. **COST OF SERVICES: DISTRICT shall pay SUPERINTENDENT for** the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of $ 27,710.00

4. **METHOD OF PAYMENT:**

   a. **SUPERINTENDENT must submit itemized invoices to DISTRICT** for the cost of the services.

   b. **SUPERINTENDENT** is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION: SUPERINTENDENT** and **DISTRICT** shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of **SUPERINTENDENT** or **DISTRICT** or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

THE PARTIES, having read and considered the above provisions indicate their agreement by their authorized signatures below.

DISTRICT
Travis Brown
Buena Vista Elementary
21660 Road 60
Tulare, CA 93274

SUPERINTENDENT
Tim A. Hire, Superintendent
Tulare County Superintendent of Schools
Tulare County Office of Education
P.O. Box 5091
Visalia CA 93278-5091

SUPERINTENDENT

Signature Tim A. Hire

Date 4/17/2024

DISTRICT

Signature Sign

Date

TCOE Program Information

Contact Person: Sarah Smigiera

Telephone: 559-733-6338

Department/Program: External Business Services

Please return an original copy to:

Tulare County Office of Education
ATTN: Internal Business Services Secretary
P.O. Box 5091
Visalia, CA 93278-5091

EXHIBIT A

SCOPE OF SERVICES

1. RESPONSIBILITIES OF DISTRICT:

Pay all travel costs, directly to the individual, for mileage, travel and conference costs incurred at the specific request of DISTRICT. The SUPERINTENENT will pay expenses of contract staff member(s) for approved conferences during the year, not to exceed two (2) days. Travel costs incurred by contracted staff member(s) to the central office of the DISTRICT to provide services per contract agreement will be paid by the SUPERINTENDET.

The DISTIRICT will recognize the general fiscal monitoring responsibilities of SUPERINTENDENT. This agreement shall not affect those duties.

The DISTIRICT will provide requested information to SUPERINTENDNET in a timely and efficient manner.

2. RESPONSIBILITIES OF SUPERINTENDENT:

The primary responsibility of the SUPERINTENDENT is that of contracted business support services as follows:

Budget
Assist district superintendent in the development and adoption of the district budget
Advise district superintendent and/or governing board on impact of state budget
Preparation of state required budget documents
Monitor for and advise district superintendent on budget to actual variances
Prepare and input budget revisions under direction of district superintendent
Perform in-depth budget review prior to First and Second Interim reporting
Preparation of state required First and Second Interim documents

Payroll
Provide a TCOE business tech backup to district staff for payroll and vendor payment processes
Assist district in implementing and processing settlement agreements
Prepare salary settlement disclosure documents for board presentation

Accounting
Advise district staff on proper coding of financial transactions
Prepare and input Journal Entries
Monitor financial transactions for account code propriety
Assist district in year-end closing of financial records
Assist district in implementation of fixed asset accounting system

Reporting
Prepare state required annual financial reports including: **Adopted Budget, 1st Interim, 2nd Interim, Unaudited Actuals, Federal Cash Management Reporting, Quarterly & Annual ESSER/GEER reporting**

EXHIBIT A

Assist district in preparation of GASB 34 conversation/worksheets
Assist in submitting data to TCOE required for LCFF revenue calculations
Assist district in preparation of other fiscal reports at an additional per hour charge (this request is contingent upon TCOE staffing availability)

Other
Assist district in clearing audit findings with California Department of Education and County Office of Education
Prepare for and present financial information at governing board meetings (***via video conferencing format only)***
Research information and prepare documents for district independent auditors
Train district staff in use of TCOE financial system
Attend TCOE business meetings

In order to achieve the above mentioned business support services, the SUPERINTENDENT will provide office space, furniture, equipment software and other materials used by contract staff member(s) in providing the services under this agreement.

This Agreement is entered into by both parties with the express understanding that SUPERINTENDENT will perform all services required under this Agreement as an independent contractor. Nothing in this Agreement shall be construed to constitute SUPERINTENDENT or any of its agents, employees or officers as an agent, employee or officer of DISTRICT.

Subject to any performance criteria contained in this Agreement, SUPERINTENDENT shall be solely responsible for determining the means and methods of performing the specified services and DISTRICT shall have no right to control or exercise any supervision over SUPERINTENDENT'S agents, employees or officers as to how the services will be performed. Notwithstanding this independent contractor relationship, DISTRICT shall have the right to monitor and evaluate the performance of SUPERINTENDENT to assure compliance with this Agreement.

EXHIBIT A

FEE SCHEDULE

The maximum contract total for services to be provided are estimated to be $27,710, including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Tulare County Office of Education

Committed to Students, Support & Service

Tim A. Hire
County Superintendent of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 302-3633
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

Administration Building & Conference Center
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

Liberty Center/ Planetarium & Science Center
11535 Ave. 264
Visalia

August 5, 2024

Buena Vista School District
21660 Road 60
Tulare, CA 93274

Mr. Travis Brown,

Attached is your Memorandum of Understanding for 2024-25 from Educational Resource Services.

Please sign and return either by e-mail or by mail to:

E-mail: karla.doyer@tcoe.org

OR

Mail: Tulare County Office of Education
Attn: Karla Doyer, Purchasing & Agreements Manager
P.O. Box 5091
Visalia, Ca 93278-5091

Please feel free to contact me if you have any questions. Thank you.

Sincerely,

Karla Doyer

Karla Doyer

Purchasing & Agreements Manager | 559-302-3729 | karla.doyer@tcoe.org

SCOPE OF SERVICES - EXHIBIT A

1. RESPONSIBILITIES OF DISTRICT:

(Please provide a detailed description of services and deliverables to be provided by Buena Vista School District.)

AGENCY and SUPERINTENDENT will develop a work plan outlining the goals and activities. AGENCY will communicate regularly with SUPERINTENDENT'S consultant(s) to review the progress towards the goals.

AGENCY will coordinate staff attendance and substitutes, if necessary. AGENCY will provide facilities, catering (if so desired), and, when possible, a connection for a laptop to share a presentation. AGENCY must provide at least three (3) business days' notice to cancel or reschedule a scheduled service day or AGENCY may be charged for the day.

2.RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

SUPERINTENDENT will provide staff with expertise in California's Standards, content area subject matter, and instructional strategies to conduct professional learning for AGENCY.

SUPERINTENDENT will provide proof of insurance for AGENCY, upon request, once the fully executed agreement is received. SUPERINTENDENT will invoice AGENCY up to the "Not to Exceed" amount. If AGENCY and SUPERINTENDENT mutually agree to reduce the number of service days, AGENCY will only be invoiced for the days used up to the "Not to Exceed" amount. An Amendment to the Agreement is not necessary. If AGENCY and SUPERINTENDENT mutually agree to increase the number of service days, an Amendment to the Agreement will be sent to AGENCY to acknowledge the increased service days and amount.

FEE SCHEDULE

The contract total for services to be provided are estimated to be

35.25 days at $1,275.00 = Not to exceed $ 44,943.75

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (A)	WP Buena Vista Edtech 24-25 signed.pdf	154.16KB
Exhibit (B)	WP 24-25 Buena Vista 5-21-24 LG signed.pdf	228.85KB
Exhibit (C)	WP 24-25 Buena Vista Math 7-29-24 AA signed.pdf	241.14KB

Exhibit (D)

AGENCY AGREEMENT 250388

THIS AGREEMENT, is entered into between the **Tulare County Superintendent of Schools**, referred to as **SUPERINTENDENT** and **Buena Vista School District**, referred to as **DISTRICT**.

ACCORDINGLY, IT IS AGREED:

1. TERM: This Agreement shall become

effective as 8/1/2024

and shall expire on . 6/30/2025

2. **SERVICES**: DISTRICT shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)

3. **COST OF SERVICES: DISTRICT shall pay SUPERINTENDENT for** the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of $ 44,943.75

4. **METHOD OF PAYMENT:**

   a. **SUPERINTENDENT must submit itemized invoices to DISTRICT** for the cost of the services.

   b. **SUPERINTENDENT** is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION: SUPERINTENDENT** and **DISTRICT** shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of **SUPERINTENDENT** or **DISTRICT** or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

THE PARTIES, having read and considered the above provisions indicate their agreement by their authorized signatures below.

DISTRICT
Mr. Travis Brown, Superintendent
Buena Vista School District
21660 Road 60
Tulare, CA 93274

SUPERINTENDENT
Tim A. Hire, Superintendent
Tulare County Superintendent of Schools
Tulare County Office of Education
P.O. Box 5091
Visalia CA 93278-5091

SUPERINTENDENT

Signature Tim A. Hire

Date 8/5/2024

DISTRICT

Signature Sign

Date

TCOE Program Information

Contact Person: Olivia Velasquez

Telephone: 559.651.3031

Department/Program: Educational Resource Services (ERS)

Please return an original copy to:

Tulare County Office of Education
ATTN: Internal Business Services Secretary
P.O. Box 5091
Visalia, CA 93278-5091

WORK PLAN (TULARE COUNTY)

JULY 1, 2024 - JUNE 30, 2025

7/29/24 ov

INITIAL OR REVISION DATE

TULARE COUNTY OFFICE OF EDUCATION

EDUCATIONAL RESOURCE SERVICES

Buena Vista Elementary

DISTRICT / SCHOOL / AGENCY

Travis Brown

CONTACT

tbrown@buenavistaeagles.org

CONTACT EMAIL

559-686-2015

CONTACT MOBILE #

Arcy Alafa

TCOE LEAD(S)

Mathematics

CONTENT AREA

Please email the signed work plan to:

olivia.velasquez @tcoe.org

PROFESSIONAL LEARNING GOAL(S)

1) *Focus on content, pedagogy, and assessment practices as aligned to the 2023 Math Framework*

2) *Support K-8th grade teachers to create data rhythms and analyze Benchmark/Interim Assessment data*

#	DATE(S)	CONSULTANT ACTIVITY	DISTRICT RESPONSIBILITY	ON-SITE / VIRTUAL DAY(S)	PREP & FOLLOW-UP DAY(S)	SUBTOTAL DAY(S)
1	8/28/24	Benchmark/CAASPP Interim Assessment Planning and Data Chats (Quarter 1)	Schedule teachers and subs	1.00	0.25	1.25
2	10/9/24	Benchmark/CAASPP Interim Assessment Planning and Data Chats (Quarter 1 & 2)	Schedule teachers and subs	1.00	0.25	1.25
3	1/15/25	Benchmark/CAASPP Interim Assessment Planning and Data Chats (Quarter 2 & 3)	Schedule teachers and subs	1.00	0.25	1.25
4	3/18/25	Benchmark/CAASPP Interim Assessment Planning and Data Chats (Quarter 3 & 4)	Schedule teachers and subs	1.00	0.25	1.25
5	5/20/25	Benchmark/CAASPP Data Chats & Pacing Revisions	Schedule teachers and subs	1.00	0.25	1.25
6						0.00
7		Small Schools Math Collaborative				0.00
8	9/12/24, 1/28/25, 4/10/25	6th-8th Grade Span (Nancy Nagatani) @ Palo Verde	Subs required and travel	3.00	1.00	4.00
9	8/20/24, 11/6/24, 1/24/25, 4/7/25	3rd-5th Grade Span @ Palo Verde	Subs required and travel			0.00
10	9/10/24, 11/21/24, 2/3/25, 4/28/25	1st-2nd Grade Span @ Palo Verde	Subs required and travel			0.00
11	9/9/24, 12/3/24, 3/18/25, 4/29/25	Kindergarten @ Palo Verde	Subs required and travel			0.00
12	12/10/24, 3/6/25, 5/8/25	Transitional Kindergarten @ Palo Verde	Subs required and travel			0.00
					TOTAL DAY(S)	10.25
					TULARE COUNTY RATE	$1,275.00
					TOTAL FOR SERVICES	$13,068.75

CANCELLATION NOTICE: District must provide at least three (3) business days' notice to cancel or reschedule a scheduled service day or district may be charged for the day.

OTHER FEES, IF APPLICABLE: BINDERS, BOOKS, MATERIALS, OUT OF REGION TRAVEL

#	DATE OF SERVICE	ITEM (BINDERS / BOOKS / MATERIALS / OTHER)	EACH	QTY	AMOUNT
1		<<<unhide rows if necessary	$0.00	0	$0.00
				TOTAL OTHER FEES	$0.00

Travis Brown

DISTRICT / SCHOOL / AGENCY SIGNATURE DATE

SERVICES & OTHER FEES GRAND TOTAL **$13,068.75**

WP 24-25 Buena Vista Math 7-29-24 AA

Final Audit Report 2024-07-31

Created:	2024-07-29
By:	olivia.velasquez@tcoe.org olivia.velasquez@tcoe.org (olivia.velasquez@tcoe.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUpWrCmXUeHj6AEmTtvW8Q4g6pFstfPpp

"WP 24-25 Buena Vista Math 7-29-24 AA" History

Document created by olivia.velasquez@tcoe.org olivia.velasquez@tcoe.org (olivia.velasquez@tcoe.org)
2024-07-29 - 2:53:53 PM GMT- IP address: 204.155.11.121

Document emailed to Travis Brown (tbrown@buenavistaeagles.org) for signature
2024-07-29 - 2:54:10 PM GMT

Email viewed by Travis Brown (tbrown@buenavistaeagles.org)
2024-07-31 - 4:23:56 PM GMT- IP address: 66.249.84.64

Document e-signed by Travis Brown (tbrown@buenavistaeagles.org)
Signature Date: 2024-07-31 - 4:24:23 PM GMT - Time Source: server- IP address: 206.78.27.99

Agreement completed.
2024-07-31 - 4:24:23 PM GMT

WORK PLAN (TULARE COUNTY)

JULY 1, 2024 - JUNE 30, 2025

5/21/24 LG

INITIAL OR REVISION DATE

TULARE COUNTY OFFICE OF EDUCATION

EDUCATIONAL RESOURCE SERVICES

Buena Vista Elementary

DISTRICT / SCHOOL / AGENCY

Laura Gunning

TCOE LEAD(S)

Carole Mederos

CONTACT

ELA

CONTENT AREA

cmederos@buenavistaeagles.org

CONTACT EMAIL

559-686-2015

CONTACT MOBILE #

Please email the signed work plan to:

olivia.velasquez @tcoe.org

PROFESSIONAL LEARNING GOAL(S)

1) *...Provide professional learning and coaching with writing instruction.*

2) *...In class coaching to meet teacher's individual needs and professional goals.*

#	DATE(S)	CONSULTANT ACTIVITY	DISTRICT RESPONSIBILITY	ON-SITE / VIRTUAL DAY(S)	PREP & FOLLOW-UP DAY(S)	SUBTOTAL DAY(S)
1	8/14/24	Site coaching	Schedule teachers & subs	1.00	0.25	1.25
2	9/10/24	Site coaching & early release professional learning	Schedule teachers & subs	1.00	0.25	1.25
3	9/24/24	Site coaching	Schedule teachers & subs	1.00	0.00	1.00
4	10/3/24	Site coaching	Schedule teachers & subs	1.00	0.25	1.25
5	10/17/24	Site coaching	Schedule teachers & subs	1.00	0.00	1.00
6	11/14/24	Site coaching	Schedule teachers & subs	1.00	0.25	1.25
7	2/6/25	Site coaching	Schedule teachers & subs	1.00	0.00	1.00
8	2/20/25	Site coaching	Schedule teachers & subs	1.00	0.25	1.25
9	3/11/25	Site coaching & early release professional learning	Schedule teachers & subs	1.00	0.25	1.25
10	3/27/25	Site coaching	Schedule teachers & subs	1.00	0.00	1.00
11	4/1/25	Site coaching	Schedule teachers & subs	1.00	0.25	1.25
12	4/24/25	Site coaching	Schedule teachers & subs	1.00	0.00	1.00
13	5/14/25	Site coaching	Schedule teachers & subs	1.00	0.25	1.25
					TOTAL DAY(S)	**15.00**
					TULARE COUNTY RATE	$1,275.00
					TOTAL FOR SERVICES	**$19,125.00**

CANCELLATION NOTICE: District must provide at least three (3) business days' notice to cancel or reschedule a scheduled service day or district may be charged for the day.

OTHER FEES, IF APPLICABLE: BINDERS, BOOKS, MATERIALS, OUT OF REGION TRAVEL

#	DATE OF SERVICE	ITEM (BINDERS / BOOKS / MATERIALS / OTHER)	EACH	QTY	AMOUNT
1		<<<unhide rows if necessary	$0.00	0	$0.00
				TOTAL OTHER FEES	**$0.00**

Travis Brown

DISTRICT / SCHOOL / AGENCY SIGNATURE DATE

SERVICES & OTHER FEES GRAND TOTAL **$19,125.00**

WP 24-25 Buena Vista 5-21-24 LG

Final Audit Report 2024-07-31

Created:	2024-07-29
By:	olivia.velasquez@tcoe.org olivia.velasquez@tcoe.org (olivia.velasquez@tcoe.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAACbqti3p9_5viPZPaW-RLSKbhgyFRuC05

"WP 24-25 Buena Vista 5-21-24 LG" History

Document created by olivia.velasquez@tcoe.org olivia.velasquez@tcoe.org (olivia.velasquez@tcoe.org)
2024-07-29 - 2:56:00 PM GMT- IP address: 204.155.11.121

Document emailed to Travis Brown (tbrown@buenavistaeagles.org) for signature
2024-07-29 - 2:56:13 PM GMT

Email viewed by Travis Brown (tbrown@buenavistaeagles.org)
2024-07-31 - 4:23:02 PM GMT- IP address: 66.249.84.75

Document e-signed by Travis Brown (tbrown@buenavistaeagles.org)
Signature Date: 2024-07-31 - 4:23:48 PM GMT - Time Source: server- IP address: 206.78.27.99

Agreement completed.
2024-07-31 - 4:23:48 PM GMT

WORK PLAN (TULARE COUNTY)

JULY 1, 2024 - JUNE 30, 2025

7/26/24
INITIAL OR REVISION DATE

TULARE COUNTY OFFICE OF EDUCATION
EDUCATIONAL RESOURCE SERVICES

DISTRICT / SCHOOL / AGENCY
Buena Vista Elementary

TCOE LEAD(S)
Adam Juarez

CONTACT
Travis Brown

CONTENT AREA

CONTACT EMAIL
tbrown@buenavistaeagles.org

Please email the signed work plan to:
olivia.velasquez @tcoe.org

CONTACT MOBILE #
(559) 686-2015

PROFESSIONAL LEARNING GOAL(S)

1) *Integration of edtech to enhance learning and increase student engagement*
2) *Build teacher capacity with various edtech tools such as artificial intelligence, Google Workspace and other student creativity ap*
3) Provide in-class coaching tailor made to each individual teacher's needs, experience and skillset.

#	DATE(S)	CONSULTANT ACTIVITY	DISTRICT RESPONSIBILITY	ON-SITE / VIRTUAL DAY(S)	PREP & FOLLOW-UP DAY(S)	SUBTOTAL DAY(S)
1	8/27/24	EdTech professional learning, co-teaching, planning, classroom walk throughs	Notify teachers of coaching and schedule professional learning sessions	1.00	0.00	1.00
2	9/10/24	EdTech PD faciliation, professional learning, co-teaching, planning, classroom walk throughs	Notify teachers of coaching and schedule professional learning sessions	1.00	0.00	1.00
3	10/3/24	EdTech professional learning, co-teaching, planning, classroom walk throughs	Notify teachers of coaching and schedule professional learning sessions	1.00	0.00	1.00
4	11/7/24	EdTech professional learning, co-teaching, planning, classroom walk throughs	Notify teachers of coaching and schedule professional learning sessions	1.00	0.00	1.00
5	1/23/25	EdTech professional learning, co-teaching, planning, classroom walk throughs	Notify teachers of coaching and schedule professional learning sessions	1.00	0.00	1.00
6	2/11/25	EdTech professional learning, co-teaching, planning, classroom walk throughs	Notify teachers of coaching and schedule professional learning sessions	1.00	0.00	1.00
7	2/27/25	EdTech professional learning, co-teaching, planning, classroom walk throughs	Notify teachers of coaching and schedule professional learning sessions	1.00	0.00	1.00
8	3/11/25	EdTech PD faciliation, professional learning, co-teaching, planning, classroom walk throughs	Notify teachers of coaching and schedule professional learning sessions	1.00	0.00	1.00
9	4/3/25	EdTech professional learning, co-teaching, planning, classroom walk throughs	Notify teachers of coaching and schedule professional learning sessions	1.00	0.00	1.00
10	5/8/25	EdTech professional learning, co-teaching, planning, classroom walk throughs	Notify teachers of coaching and schedule professional learning sessions	1.00	0.00	1.00
					TOTAL DAY(S)	**10.00**
					TULARE COUNTY RATE	$1,275.00
					TOTAL FOR SERVICES	**$12,750.00**

CANCELLATION NOTICE: District must provide at least three (3) business days' notice to cancel or reschedule a scheduled service day or district may be charged for the day.

OTHER FEES, IF APPLICABLE: BINDERS, BOOKS, MATERIALS, OUT OF REGION TRAVEL

#	DATE OF SERVICE	ITEM (BINDERS / BOOKS / MATERIALS / OTHER)	EACH	QTY	AMOUNT
1		<<<unhide rows if necessary	$0.00	0	$0.00

WORK PLAN (TULARE COUNTY)

JULY 1, 2024 - JUNE 30, 2025

7/26/24

INITIAL OR REVISION DATE

TULARE COUNTY OFFICE OF EDUCATION

EDUCATIONAL RESOURCE SERVICES

TOTAL OTHER FEES	$0.00
SERVICES & OTHER FEES GRAND TOTAL	$12,750.00

Travis Brown Jul 26, 2024

DISTRICT / SCHOOL / AGENCY SIGNATURE DATE

WP Buena Vista Edtech 24-25 - WP

Final Audit Report 2024-07-26

Created:	2024-07-26
By:	Adam Juarez (adam.juarez@tcoe.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA9g8eGyQ3Z4EYq_FhDwPVIIF8I3io9s2J

"WP Buena Vista Edtech 24-25 - WP" History

Document created by Adam Juarez (adam.juarez@tcoe.org)
2024-07-26 - 9:36:49 PM GMT

Document emailed to Travis Brown (tbrown@buenavistaeagles.org) for signature
2024-07-26 - 9:37:03 PM GMT

Email viewed by Travis Brown (tbrown@buenavistaeagles.org)
2024-07-26 - 9:37:42 PM GMT

Document e-signed by Travis Brown (tbrown@buenavistaeagles.org)
Signature Date: 2024-07-26 - 9:38:39 PM GMT - Time Source: server

Agreement completed.
2024-07-26 - 9:38:39 PM GMT

MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

The School District(s) in Migrant Region VIII that selected Model B, hereinafter referred to as "Model B District", and the TULARE COUNTY SUPERINTENDENT OF SCHOOLS Migrant Education Program, Region VIII, hereinafter referred to as the "Migrant Education Program", hereby concur that this Agreement shall be in effect as soon as both parties ratify it. This Agreement is for the period of July 1, 2024 to June 30, 2025, inclusive, and shall be effective July 1, 2024.

PURPOSE:
To unify and coordinate **supplemental educational services** and resources for Migrant families and their children residing within the boundaries of participating district(s).

The services to be rendered and the terms and conditions of this Agreement are as follows:

The Migrant Education Program, Region VIII, as Lead Agency, will:

1. Implement all required mandated Migrant components in collaboration with the District contact person or designee assigned to work with the Region.

   Mandated components of the Migrant Program:
   - Provide Measureable Educational Instruction to Students.
   - Provide a Migrant Education School Readiness Program (MESRP).
   - Facilitation of Parent Advisory Councils will be administered through parent consortiums.
   - Provide Opportunities for Parent Involvement.
   - Conduct Identification and Recruitment of Migrant Families.
   - Identify and serve Out-of-School Youth.
   - Provide Summer School services.
   - Establish a Memorandum of Understanding (MOU) with Region VIII to delineate District and Regional responsibilities.
   - Region VIII will hire highly qualified teachers/paraprofessionals OR contract an outside Agency to provide measureable educational instruction to students.
   - The District is not required to complete a DSA and the Program Evaluation.
   - The District School Plan will be discussed by the Area Administrator with contact or designee personnel.

2. Migrant funds are designated to direct measureable instructional services for Migrant students. Direct services are defined as:
   - Services provided directly to the student.

MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO
MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

- Services that answer the question: "How does the service directly impact student achievement in Mathematics and English Language Arts?"
- Services that are measurable and produce data to determine student academic progress.

3. Migrant funds are intended to support the administering and monitoring of the Migrant Education Program.
4. Certificated teachers/paraprofessionals provide instructional services to Migrant students.
5. Migrant Education School Readiness staff must hold a Teaching Credential or a Permit Title (Teacher / Master Teacher) in the Child Development Permit Matrix.
6. Services are provided before school, after school, or Saturdays and during Summer School (CDE, DSA, Migrant Program is supplemental to the core programs).
7. Instructional services shall be relevant and rigorous.
8. Provide direct supplemental services to Migrant students enrolled in the District, after a Needs Assessment has been conducted and collaboration has occurred with the District.
9. Assist and provide documentation during Migrant Regional FPM reviews.
10. In coordination with the District, ensure that at least one parent representative from the district consortium attends a minimum of six Regional Parent Advisory Council (RPAC) trainings at the county level. (The RPAC meets six times per year).

The District, as Participant in the Migrant Education Program Model B, will:

1. Agree to participate in Model B for one fiscal year and shall notify the Migrant Education Program, Region VIII, by the end of November, if the District intends to change from Model B to Model A.
2. Agree that Region VIII will provide and/or coordinate all Migrant services.
3. Provide written approval for the Migrant Education Program, Region VIII, to access student-specific academic, benchmark—data for the purposes of research and for developing interventions using data analysis to identify the academic gaps and needs of Migrant students.
4. Provide Migrant students with equal access to educational opportunities and resources that are available to non-migrant students.
5. Approve use of facilities within the District for Migrant Education activities based on district operational cost and services requested for Regular Year and Summer.
6. Support the Region with the Migrant Education Program rules, regulations, and restrictions as described in the official Migrant Education Program Assurances.
7. If a student injury occurs in the Migrant Education Program, the District's policies and procedures will be followed. The Tulare County Superintendent of Schools' liability coverage would be primary for liability purposes as to Claims for Damages filed against the Tulare County Superintendent of Schools. Tulare County Superintendent of Schools will not provide any Student Accident Coverage.

Tulare County
Office of Education

Tim A. Hire, County Superintendent of Schools

MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO
MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

8. Provide access to attendance data for the purpose of identifying Migrant children enrolling and departing from the District (i.e. district gains/loss reports). Data will be provided by an identified district employee or through an Migrant Student Recruiter's "read only" student database access.
9. Assist in providing office space for migrant staff (Area Administrators and/or Student Recruiters).

Agreed upon by:
District Superintendent: Travis Brown
Printed Name

Signature

District: Buena Vista

Date: 7/1/2024

Agreed upon by:
LEA: Tulare County Office of Education

County Superintendent of Schools: _____
Tim A. Hire

Date: 7/3/24

Migrant Education Director, Administrator: _____
Anabel González

Date: 7/2/2024

Tulare County
Office of Education

Tim A. Hire, County Superintendent of Schools

I have attached a sample resolution to be adopted by your governing board following the required public hearing and determination of sufficient instructional material/textbooks. All Districts that receive funds from any state source are subject to this requirement. [Ed. Code 60119(d)]

Please review your calendar and be sure to **schedule the public hearing** on a date **between the first day of school** and before the **end of the 8th week of school** - this is a critical deadline. [Ed. Code 60119(a)(1)(B)]

Wed Aug 7th end of 8th week = 9/26/24

The **hearing shall not take place during or immediately following school hours**; it should be held at a time that will encourage the attendance of teachers and parents/guardians of pupils who attend the schools in the district. [Ed. Code 60119(b)]

The **governing board shall encourage participation** by parents, teachers, members of the community interested in school district matters, and bargaining unit leaders. [Ed. Code 60119 (a)(1)(A)]

Also, **you must post a notice** of public hearing that includes the time, place, and purpose of the hearing, **in 3 public places within your district** boundaries **at least 10 days prior to the public hearing** – *a sample notice is attached*. Be sure to include the address and room name/number or location description in the public notice. [Ed. Code 60119(b)]

The governing board shall make a determination, through a resolution (sample attached), as to whether each pupil in each school in the district has sufficient textbooks/instructional materials that are aligned to the content standards adopted by the State Board of Education in each of these subjects: (i) Mathematics; (ii) Science; (iii) History-social science; (iv) English language arts, including the English language development component of an adopted program. [Ed. Code 60119(a)(1)(A)] The governing board shall also make a written determination as to whether each pupil enrolled in world language (foreign language) or health courses has sufficient instructional materials/textbooks. A determination shall also be made as to the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusively. [Ed. Code 60119(a)(1)(C)]

For purposes of transitioning to instructional materials that are aligned with the common core academic content standards and science content standards, it is the intent of the Legislature that textbooks, instructional materials, and supplemental instructional materials be deemed to be aligned with the content standards pursuant to subdivisions (a) and (c), and be deemed consistent with the content and cycles of the curriculum framework adopted by the state board pursuant to subdivision (a) if the textbooks, instructional materials, supplemental instructional materials, or a combination of any such materials are aligned to the content standards adopted pursuant to Section 60605 or 60605.8, or former Section 60605.85, as that section read on June 30, 2014. [Ed. Code 60119(e)]

CDE has more information available on their website at: https://www.cde.ca.gov/ci/cr/cf/

This information was mailed to you in July and is posted on our website: http://business-services.tcoe.org/home (Username: siteuser@tcoe.org Password: password) Click on "Forms" listed on the left side.

Jessica Fung <jfung@buenavistaeagles.org>

Determination of sufficient instructional materials/textbooks (EC 60119)

Vanessa Cantu <Vanessa.Cantu@tcoe.org> Wed, Aug 7, 2024 at 9:21 AM
To: Brandon Chiapa <bchiapa@altavistaesd.org>, Caron Borba <caronborba@rockfordschools.net>, Christopher Kemper <ckemper@stone-corral.k12.ca.us>, Cindy Gist <cindy.gist@sundale.org>, Courtney Castle <ccastle@saucelito.org>, David Frankiewich <davidf@hotspringsschool.org>, David Shimer <dshimer@burtonschools.org>, Deanna Cardoza <dcardoza@liberty.k12.ca.us>, Derrick Bravo <dbravo@outsidecreek.org>, George Eddy <geddy@exeterk12.org>, Heather Pilgrim <h.pilgrim@oakvalleyschool.org>, Ira Porchia <iporchia@tcsdk8.org>, Jaime Robles <jrobles@earlimart.org>, Jason Porter <jbporter@3rusd.org>, "Jose A. Hernandez, Ed.D." <jhernandez@dinuba.k12.ca.us>, Kirk Shrum <kshrum@vusd.org>, Lily Shimer <lshimer@suesd.k12.ca.us>, Lou Saephan <lsaephan@woodville.k12.ca.us>, "Lucy Van Scyoc, Ed.D." <lucy.vanscyoc@tulare.k12.ca.us>, Manuel Mendez <mmendez@farmersville.k12.ca.us>, Mario Millan <mariom@richgrove.org>, Mark Odsather <marko@pleasant-view.k12.ca.us>, Matthew Baxter <mbaxter@springvilleschool.org>, Melanie Matta <mmatta@hope-esd.org>, Nancy Ruble <nruble@pixley.k12.ca.us>, Nate Nelson <nlnelson@portervilleschools.org>, Nick Garcia <ngarcia@tbuesd.org>, Phil Anderson <phil.anderson@paloverdeschool.org>, rhudson <rhudson@ducor.k12.ca.us>, "Robert Cardenas, Ed.D." <rcardenas@allensworth.k12.ca.us>, Roberto Vaca <rvaca@msschool.org>, "Scott Pickle, Ed.D." <spickle@sequoiaunion.org>, Sherry Martin <smartin@krusd.org>, Stacey Bettencourt <sbettencourt@tipton.k12.ca.us>, Steve Ramirez <sramirez@traversd.com>, Steve Tsuboi <stsuboi@sunnysideunion.com>, Jeffrey Cooley <tjeffrey@waukenaschool.org>, "T.J. Ryan" <tjryan@w-usd.org>, Thomas Rooney <trooney@lindsay.k12.ca.us>, Tim Jones <tcolschool@aol.com>, Travis Brown <tbrown@buenavistaeagles.org>, Troy Hayes <thayes@alpaugh.k12.ca.us>, Yolanda Valdez <yvaldez@cojusd.org>, Ariana Mata <amata@sunnysideunion.com>, Audra Cushing <acushing@tcsdk8.org>, Benita Cortez <benita@msschool.org>, Berenice Alvarez <balvarez@pixley.k12.ca.us>, Brad Rohrbach <brohrbach@portervilleschools.org>, Brenda Aguilar <baguilar@3rusd.org>, "cyoung@tipton.k12.ca.us" <cyoung@tipton.k12.ca.us>, Christina Berger <cberger@lindsay.k12.ca.us>, Danika Curlee <danika.curlee@burtonschools.org>, David Shimer <IMCEAUNKNOWN-Unknown@namprd11.prod.outlook.com>, Dolores Gonzalez <dgonzalez@stone-corral.k12.ca.us>, Edgardo Monroy <emonroy@farmersville.k12.ca.us>, Esmeralda Vigil <evigil@allensworth.k12.ca.us>, Faith Coleman <fcoleman@cojusd.org>, Gabi Gutierrez <gabi.gutierrez@oakvalleyschool.org>, Gladys Ramirez <gramirez@sequoiaunion.org>, Grant Schimelpfening <gschimelpfening@lindsay.k12.ca.us>, Jeremiah Sosa <jeremiahsosa@ducor.k12.ca.us>, Jessica Fung1 <jfung@buenavistaeagles.org>, Jessikah Saechao - Earlimart <jsaechao@earlimart.org>, Juana Limon <jlimon@alpaugh.k12.ca.us>, Kandace Thorpe <kthorpe@tbuesd.org>, Katie Luis <katie.luis@sundale.org>, "keri.rodriguez@paloverdeschool.org" <keri.rodriguez@paloverdeschool.org>, Kim Gonzalez <kgonzalez@altavistaesd.org>, Kristen Kirk <kkirk@exeterk12.org>, Kristi Hensley <khensley@rockfordschools.net>, Kyla Johnson <kjohnson02@vusd.org>, Loretta Myers <lorettam@waukenaschool.org>, Maira Salinas <msalinas@woodville.k12.ca.us>, Niguel Baxter <niguelb@pleasant-view.k12.ca.us>, Pam Tredway <ptredway@krusd.org>, Rachel Nunez - Dinuba <rachel.nunez@dinuba.k12.ca.us>, Regina Freitas <reginal@portervilleschools.org>, Salima Gowani <sgowani@liberty.k12.ca.us>, Sandra Flores <sflores@w-usd.org>, Stephanie Serafin <sserafin@saucelito.org>, "steve.beecher@richgrove.org" <steve.beecher@richgrove.org>, Vivian Hamilton <vivian.hamilton@tulare.k12.ca.us>, Wendy Jones <wjones@suesd.k12.ca.us>, Yolanda Cascio <business@hope-esd.org>, Yolanda Miller <ymiller@traversd.com>
Cc: Adela Maciel <amaciel@hope-esd.org>, Alexandra Rojas <arojas@sunnysideunion.com>, Amy Beck <abeck@pixley.k12.ca.us>, Amy Jones <ajones@columbineschool.org>, Angelica Valdovinos <angelica.valdovinos@richgrove.org>, Ann Marie Azevedo <annmarie.azevedo@sundale.org>, Bernadine Landeros <blanderos@exeterk12.org>, Bonnie Boyd <bonnie.boyd@hotspringsschool.org>, "Breann Vejvoda, District Secretary" <breann.vejvoda@oakvalleyschool.org>, Candace Martin <cmartin@springvilleschool.org>, "cmorales@woodville.k12.ca.us" <cmorales@woodville.k12.ca.us>, Cheryl Hicks <rockfordschool2@yahoo.com>, Cindy Kaljumagi <ckaljuma@dinuba.k12.ca.us>, Claudia Moreno <cmoreno@lindsay.k12.ca.us>, Debbie Gregor <swampratsrule@outsidecreek.org>, Debbie Uruchurtu <duruchurtu@altavistaesd.org>, Dulce Chaidez <dchaidez@alpaugh.k12.ca.us>, "elopez@krusd.org" <elopez@krusd.org>, Esmeralda Acuna <eacuna@earlimart.org>, Gloria Solis <glorias@waukenaschool.org>, "Hannah Espinoza, Executive Assistant, Business/Operations Services" <hespinoza@vusd.org>, Irene Flores <iflores@portervilleschools.org>, Jaqueline Montejano <jackie@msschool.org>, Jeannie Vink <JVink@liberty.k12.ca.us>, "lnavarro@traversd.com" <lnavarro@traversd.com>, Mario Torres <mtorres@suesd.k12.ca.us>, Mayra Gomes <mgomes@tipton.k12.ca.us>, Micaela Macareno <mmacareno@cojusd.org>, Michelle Junio <MJunio@tcsdk8.org>, Monica Carter <mcarter@w-usd.org>, Paula Gomez <pgomez@liberty.k12.ca.us>, "marimcdowell@ducor.k12.ca.us" <marimcdowell@ducor.k12.ca.us>, Rosemary De Leon <rdeleon@farmersville.k12.ca.us>, Shawn Davila <sdavila@burtonschools.org>, Tracey Domingues <tracey.domingues@tulare.k12.ca.us>, Yesenia Reyes <yreyes@pleasant-view.k12.ca.us>

Hello Superintendents and Business Managers,

Please return a copy of the completed resolution to me by September 30, 2024 and contact me if you need a resolution for an *Insufficient* Determination. Thank you.

Vanessa Cantu

Administrative Legal Assistant

T: 559.733.6312 | F: 559.737.4378

6200 S. Mooney Blvd. | PO Box 5091 | Visalia, CA 93278

Tulare County
Office of Education

Tim A. Hire, County Superintendent of Schools

---

2 attachments

FINAL revised Instructional Materials Sufficient Determination Resolution.docx
22K

FINAL revised Instructional Materials Notice of Public Hearing.docx
16K

Tulare County Office of Education

Committed to Students, Support & Service

Tim A. Hire
County Superintendent of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 302-3633
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

Administration Building & Conference Center
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

Liberty Center/ Planetarium & Science Center
11535 Ave. 264
Visalia

July 15, 2024

TO: District Superintendents and Business Managers

FROM: Fernie Marroquin, Ed.D., Assistant Superintendent
Business Services FM

RE: INSTRUCTIONAL MATERIALS DETERMINATION
FISCAL YEAR 2024-2025

Education Code section 60119 requires that each district hold a public hearing to determine whether or not the students at each school in the district have adequate textbooks and instructional materials as a condition of funding eligibility. This information is reviewed as part of each district's annual audit as well.

The public hearing must be held between the first day that pupils attend school and the end of the eighth week of the school year. The public hearing must not take place during or immediately following school hours, to encourage participation. The governing board must provide 10 days' notice of the public hearing by posting a notice in 3 public places in the district, listing the time, place (address and room #/location), and purpose of the hearing. After the public hearing, the district must adopt a resolution stating the determination.

The following samples are enclosed:

- Notice of Public Hearing
- Resolution for use when the governing board determines pupils have *sufficient* textbooks and instructional materials

These documents are also available on our website: https://business-services.tcoe.org/
(Username: siteuser@tcoe.org Password: password)
Click on "Forms" listed on the left side.

Please send a copy of the completed resolution to Vanessa Cantu in Business Services at Vanessa.Cantu@tcoe.org by September 30, 2024.

If you have any questions or need a resolution for an insufficient determination, please call me at 559-733-6474.

FM/vc

Enclosures

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the _____ School District will hold a public hearing, pursuant to Education Code section 60119, regarding the sufficiency of textbooks and instructional materials in order to be eligible to receive funds available for textbooks or instructional materials from any state source. Parents/guardians, teachers, members of the community and bargaining unit leaders are encouraged to participate.

The public hearing will be held at a regular/special {*the public hearing can take place at a "regular" or "special" board meeting, delete the one that is not applicable*} meeting of the _____ School District governing board on _____ {*insert meeting date*}. The board meeting starts at __:__ a.m./p.m. {*Note: Ed. Code 60119(b) states that the hearing shall be held at a time that will encourage the attendance of teachers and parent/guardians, and shall not take place during or immediately following school hours*}, at the following location:

{*Insert the Site Name, Room #/Location, Address Meeting Info Here*}

The governing board is required to make a determination as to whether each pupil, including English learners in each school in the school district has sufficient textbooks or instructional materials, or both, in each subject that are aligned to the content standards adopted by the State Board of Education and are consistent with the content and cycles of the curriculum framework adopted by the State Board.

NOTICE IS FURTHER GIVEN that copies of documentation are available to interested members of the public during normal business hours at the following location:

{*Insert the Site Name/Division, Room #/Contact and Address Here*}

Date:_____

_____ School District

_____

{*For this signature line above, insert here the signer's name and title – Clerk, Board President or Superintendent*}

Date Posted: _____

{*List locations of postings here. Must be posted in a minimum of 3 public places.*}

BEFORE THE GOVERNING BOARD OF THE

_____ SCHOOL DISTRICT

TULARE COUNTY, CALIFORNIA

In the Matter of Determining that Pupils Have Sufficient Textbooks or Instructional Materials for the 2024-2025 School Year	RESOLUTION NO. __

RECITALS:

1. Education Code section 60119 establishes requirements that this Board must meet in order for the District to be eligible to receive funds for instructional materials from any state source.

2. The Governing Board of the (*insert name of school district*), in order to comply with the requirements of Education Code 60119, held a public hearing on (*insert date*), at (*insert time*) a.m./p.m., which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

3. The Board provided at least 10 days' notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

4. The Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

5. Information provided at the public hearing detailed the extent to which sufficient textbooks or other instructional materials were provided to all students, including English learners, in the (*insert name of school district*), and;

6. The definition of "sufficient textbooks or instructional materials" means that each student, including each English learners, has a standards-aligned textbook or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

7. Textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards and/or Common Core State Standards adopted by the State Board of Education;

Findings of Sufficient Textbooks or Instructional Materials

1. Sufficient standards-aligned textbooks or other instructional materials, that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner, in the following subjects:

   - Mathematics: (*Insert list adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution*)

   - Science: (*Insert list adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution*)

   - History-social science: (*Insert list adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution*)

   - English language arts, including the English language development component of an adopted program: (*Insert list adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution*)

   - World language: (*Insert list adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution*)

   - Health: (*Insert list adopted textbooks or instructional materials for this subject for each grade level or school as well as state adoption cycle. If you need more room, attach the list to the resolution*)

2. (*Delete #2 if your district does not contain grades 9-12*) Science laboratory equipment for grades 9 to 12, inclusive, as appropriate, was available for science laboratory classes.

THEREFORE, IT IS RESOLVED that for the 2024-2025 school year, the (*name of school district*) has provided each student with sufficient standards-aligned textbooks or other instructional materials that are consistent with the cycles and content of the curriculum frameworks.

///

///

///

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____, seconded by Trustee _____, at a regular/special meeting held on _____, 2024, by the following vote:

List Board Members Names Below:

AYES:	
NOES:	
ABSENT:	
ABSTAIN:	

I, _____, secretary of the governing board of the _____ School District, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this ____ day of _____, 2024.

Date:

_____
Secretary, Board of Trustees

Distribute as follows:

Copy to: Vanessa Cantu, Business Services
Tulare County Office of Education
Vanessa.cantu@tcoe.org

Copy to: District File for Annual Audit

California Department of Education

DataQuest Home / Teaching Assignment Monitoring Outcomes by FTE

2022-23 Teaching Assignment Monitoring Outcomes by Full-Time Equivalent (FTE)

Tulare County Report
Disaggregated by District

+ Report Description

+ Report Glossary

+ Report Options and Filters

Filters Enabled:
School Type: Non-Charter

Reset Filters

Name	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Allensworth Elementary	5.0	80.0%	0.0%	0.0%	20.0%	0.0%	0.0%	0.0%
Alpaugh Unified	18.5	75.1%	6.9%	10.8%	5.4%	1.8%	0.0%	0.0%
Alta Vista Elementary	22.8	83.8%	0.0%	12.4%	1.7%	2.1%	0.0%	0.0%
Buena Vista Elementary	11.0	90.9%	0.0%	9.1%	0.0%	0.0%	0.0%	0.0%
Burton Elementary	113.6	82.3%	1.1%	6.5%	9.2%	1.0%	0.0%	0.0%
Columbine Elementary	9.0	88.9%	0.0%	11.1%	0.0%	0.0%	0.0%	0.0%
Cutler-Orosi Joint Unified	192.4	77.8%	1.3%	7.7%	6.9%	6.3%	0.0%	0.0%
Dinuba Unified	277.5	81.8%	5.6%	4.2%	2.2%	6.2%	0.0%	0.0%
Ducor Union Elementary	11.0	90.9%	0.0%	9.1%	0.0%	0.0%	0.0%	0.0%

Earlimart Elementary	90.1	80.0%	2.6%	8.9%	6.7%	1.9%	0.0%	0.0%
Exeter Unified	126.7	83.6%	3.9%	7.5%	3.1%	1.6%	0.2%	0.1%
Farmersville Unified	128.6	77.2%	3.3%	6.0%	7.8%	5.6%	0.0%	0.0%
Hope Elementary	12.0	91.7%	0.0%	0.0%	0.0%	8.3%	0.0%	0.0%
Hot Springs Elementary	2.0	50.0%	50.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Kings River Union Elementary	20.2	95.5%	0.0%	0.0%	0.0%	4.5%	0.0%	0.0%
Liberty Elementary	33.5	72.3%	0.8%	17.9%	8.9%	0.0%	0.0%	0.0%
Lindsay Unified	186.4	86.0%	3.0%	5.5%	5.2%	0.3%	0.0%	0.0%
Monson-Sultana Joint Union Elementary	21.0	77.1%	0.0%	9.5%	9.5%	3.9%	0.0%	0.0%
Oak Valley Union Elementary	33.0	89.3%	6.5%	0.0%	0.0%	4.1%	0.0%	0.0%
Outside Creek Elementary	4.8	37.5%	0.0%	41.7%	20.8%	0.0%	0.0%	0.0%
Palo Verde Union Elementary	22.0	86.4%	0.0%	4.5%	0.0%	9.1%	0.0%	0.0%
Pixley Union Elementary	43.0	91.6%	0.0%	2.3%	2.9%	0.9%	2.3%	0.0%
Pleasant View Elementary	24.0	70.8%	0.0%	12.5%	16.7%	0.0%	0.0%	0.0%
Porterville Unified	574.8	79.0%	6.0%	5.6%	7.0%	1.4%	0.6%	0.4%
Richgrove Elementary	28.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Rockford Elementary	14.0	92.1%	0.0%	0.0%	0.7%	7.1%	0.0%	0.0%
Saucelito Elementary	4.9	59.2%	0.0%	0.0%	40.8%	0.0%	0.0%	0.0%
Sequoia Union Elementary	3.2	96.9%	0.0%	0.0%	0.0%	3.1%	0.0%	0.0%

Springville Union Elementary	16.0	93.7%	0.0%	0.0%	6.3%	0.0%	0.0%	0.0%
Stone Corral Elementary	7.0	57.1%	0.0%	14.3%	28.6%	0.0%	0.0%	0.0%
Strathmore Union Elementary	33.0	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Sundale Union Elementary	32.0	96.9%	0.0%	0.0%	3.1%	0.0%	0.0%	0.0%
Sunnyside Union Elementary	17.9	82.3%	2.8%	5.6%	6.5%	2.9%	0.0%	0.0%
Terra Bella Union Elementary	38.0	98.0%	0.0%	0.0%	0.0%	2.0%	0.0%	0.0%
Three Rivers Union Elementary	8.0	87.5%	0.0%	0.0%	0.0%	12.5%	0.0%	0.0%
Tipton Elementary	27.0	86.3%	10.0%	0.0%	3.7%	0.0%	0.0%	0.0%
Traver Joint Elementary	9.0	77.8%	0.0%	22.2%	0.0%	0.0%	0.0%	0.0%
Tulare City	419.8	88.5%	3.0%	2.0%	2.7%	3.8%	0.0%	0.0%
Tulare County Office of Education	142.5	63.8%	0.7%	8.4%	4.9%	20.7%	1.4%	0.0%
Tulare Joint Union High	253.0	77.0%	5.6%	0.9%	9.2%	7.3%	0.0%	0.0%
Visalia Unified	1,268.3	85.1%	2.5%	5.4%	3.6%	3.2%	0.1%	0.0%
Waukena Joint Union Elementary	10.0	60.0%	0.0%	30.0%	10.0%	0.0%	0.0%	0.0%
Woodlake Unified	109.8	78.6%	5.4%	6.2%	5.2%	4.6%	0.0%	0.0%
Woodville Union Elementary	21.0	76.2%	0.0%	9.5%	14.3%	0.0%	0.0%	0.0%

Report Totals

Name	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Tulare	4,445.0	82.5%	3.2%	5.2%	4.9%	3.9%	0.2%	0.1%

Statewide	245,801.8	85.1%	2.9%	1.8%	4.9%	4.9%	0.3%	0.2%

Note: Data for classroom-based teaching assignments taught by teachers without a Statewide Education Identifier (SEID) are not included in the Teacher Assignment Monitoring Outcome (AMO) by Full-Time Equivalency (FTE) report. Data are not included for districts and independently reporting charter schools (IRCs) that did not certify their California Longitudinal Pupil Achievement Data System (CALPADS) Fall 2 submission. Due to rounding error, partial FTE counts by AMO may not sum exactly to the Total FTE displayed in the report for the selected reporting level and filters. For more information about this report, including data sources and timelines, data uses, downloadable files, and a description of the methodology and business rules for processing the data, please visit the CDE Information about the Teaching Assignment Monitoring Outcome Report webpage.

* Charter school data are removed by default from all district-level reports, including the associated state and county Report Totals. To include charter school data in district-level reports, select the "Reset Filters" button on district-level reports to show data for "All Schools" OR select the desired School Type filter from within the expandable Report Filters menu on the desired DataQuest report.

** Results produced using the Alternative School report filter are based on the Alternative School Accountability Status (ASAS) during associated academic year, which is based on the Dashboard Alternative School Status (DASS). The Alternative School report filter is strictly intended to facilitate comparisons for traditional charter and non-charter schools by allowing for the removal of alternative schools, which generally serve "high-risk" student populations. More information about alternative school accountability can be found on the CDE Dashboard Alternative School Status (DASS) webpage.

California Department of Education

DataQuest Home / Teaching Assignment Monitoring Outcomes by FTE

2022-23 Teaching Assignment Monitoring Outcomes by Full-Time Equivalent (FTE)

Buena Vista Elementary Report (54-71829) Disaggregated by School

+ **Report Description**

+ **Report Glossary**

+ **Report Options and Filters**

Filters Enabled:
School Type: Non-Charter

Reset Filters

Name	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Buena Vista Elementary	11.0	90.9%	0.0%	9.1%	0.0%	0.0%	0.0%	0.0%

Report Totals

Name	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
Buena Vista Elementary	11.0	90.9%	0.0%	9.1%	0.0%	0.0%	0.0%	0.0%
Tulare	4,445.0	82.5%	3.2%	5.2%	4.9%	3.9%	0.2%	0.1%
Statewide	245,801.8	85.1%	2.9%	1.8%	4.9%	4.9%	0.3%	0.2%

Note: Data for classroom-based teaching assignments taught by teachers without a Statewide Education Identifier (SEID) are not included in the Teacher Assignment Monitoring Outcome (AMO) by Full-Time Equivalency (FTE) report. Data are not included for districts and independently reporting charter schools (IRCs) that did not certify their California Longitudinal Pupil Achievement Data System (CALPADS) Fall 2 submission. Due to rounding error, partial FTE counts by AMO may not sum exactly to the Total FTE displayed in the report for the selected reporting

level and filters. For more information about this report, including data sources and timelines, data uses, downloadable files, and a description of the methodology and business rules for processing the data, please visit the CDE Information about the Teaching Assignment Monitoring Outcome Report webpage.

* Charter school data are removed by default from all district-level reports, including the associated state and county Report Totals. To include charter school data in district-level reports, select the "Reset Filters" button on district-level reports to show data for "All Schools" OR select the desired School Type filter from within the expandable Report Filters menu on the desired DataQuest report.

** Results produced using the Alternative School report filter are based on the Alternative School Accountability Status (ASAS) during associated academic year, which is based on the Dashboard Alternative School Status (DASS). The Alternative School report filter is strictly intended to facilitate comparisons for traditional charter and non-charter schools by allowing for the removal of alternative schools, which generally serve "high-risk" student populations. More information about alternative school accountability can be found on the CDE Dashboard Alternative School Status (DASS) webpage.

Jessica Fung <jfung@buenavistaeagles.org>

Notice of Recent Changes to Independent Study Conditions of Apportionment

1 message

PASE <PASE@cde.ca.gov>
To: PASE <PASE@cde.ca.gov>

Mon, Aug 5, 2024 at 10:32 AM

This is an announcement to inform Local Educational Agencies (LEAs) of recent changes to independent study (IS) policy resulting from the 2024 Budget Act. The passage of the education omnibus budget trailer bill, Senate Bill (SB) 153, made three major changes to IS that commence this school year.

The School Fiscal Services Division (SFSD) has recently updated information on its Instructional Time and Attendance Accounting web page, and posted a new Letter to the Field. This "Notice of Recent Statutory Changes to Independent Study Conditions of Apportionment" outlines how SB153 has affected this program. Starting in the 2024-2025 school year:

- ADA may now be claimed for IS of any duration.
- Definitions of short-term and long-term IS have been adjusted.
- Eligible evidence for documenting student engagement in remote instruction has been revised.

LEAs should ensure their board policies and written agreements for fiscal year 2024-25 are compliant with the new *Education Code* requirements so that all conditions of apportionment are met.

In addition to independent study, SB 153 included other changes to attendance accounting and instructional time that will impact LEAs. Most of these amendments will not become effective in the 2025-26 school year.

To assist LEAs in understanding current IS statute and enable them to plan ahead for upcoming changes, the CDE will host a webinar on August 14, 2024 from 10:00 am to 12:00 pm.

Click here to register for the Instructional Time and Attendance Accounting Webinar.

If you have any questions, please contact the staff of the Attendance Accounting Office at attendanceaccounting@cde.ca.gov or by phone at 916-324-4541.

Sincerely,

Principal Apportionment Section
School Fiscal Services Division
California Department of Education

Tulare County Office of Education
Detailed Check Register
Date Paid: 7/12/2024 12:00:00AM

Check No	Vendor No	Vendor Name	PO #	Reference Number	Invoice Date	Invoice No	Account Code	Amount	Audit Flag	1099
62283255	012708	CENTRAL VALLEY BUSINESS FORMS								
				PV-250004	6 / 28 / 24	253562	010-00000-0-00000-71500-43000-000-000	$282.54		00
							62283255 Check Total:	**$282.54**		
62283256	012645	Central Valley Refrigeration								
				PV-250003	6 / 13 / 24	57246	010-81500-0-00000-81100-56000-000-000	$270.69		06
							62283256 Check Total:	**$270.69**		
62283257	012586	EMPLOYMENT DEVELOPMENT DEPT								
				PV-250002	7 / 11 / 24	2024 QTR 2	010-00000-0-00000-00000-95025-000-000	$209.04	G	00
							62283257 Check Total:	**$209.04**		
62283258	003317	MORRIS LEVIN AND SON								
				PV-250006	6 / 28 / 24	2406-206583	010-00000-0-00000-82000-43000-000-000	$17.59		00
							62283258 Check Total:	**$17.59**		
62283259	012841	OFFICE PRIDE								
				PV-250007	7 / 1 / 24	INV -211116	010-00000-0-00000-82000-55000-000-000	$1,558.00		00
							62283259 Check Total:	**$1,558.00**		
62283260	012978	POWER BUSINESS TECHNOLOGY								
				PV-250008	6 / 26 / 24	IN186083	010-00000-0-11100-10000-56000-000-000	$95.01		00
							62283260 Check Total:	**$95.01**		
62283261	013014	PRO-YOUTH								
				PV-250009	6 / 15 / 24	2153	010-26000-4-11100-10000-58000-208-000	$930.00		00
				PV-250009	6 / 15 / 24	2153	010-26000-4-11100-10000-58000-208-000	$5,291.90	L	00
							62283261 Check Total:	**$6,221.90**		
62283262	005383	SOUTHERN CALIF EDISON CO								
				PV-250010	7 / 1 / 24	June 2024	010-00000-0-00000-82000-55000-000-000	$18.39		00
							62283262 Check Total:	**$18.39**		
62283263	012354	THE HOME DEPOT CRC								
				PV-250005	6 / 24 / 24	1012370	010-00000-0-00000-82000-43000-000-000	$152.58		00
							62283263 Check Total:	**$152.58**		
62283264	012559	TULARE CO. OFFICE OF EDUCATION								
				PV-250011	6 / 17 / 24	244001	010-07200-0-00000-31300-58000-305-000	$2,294.00	L	00
				PV-250012	6 / 12 / 24	243924	010-00000-0-00000-31400-58000-000-000	$10,476.00		00
							62283264 Check Total:	**$12,770.00**		

Tulare County Office of Education
Detailed Check Register

Date Paid: 7/12/2024 12:00:00AM

Check No	Vendor No	Vendor Name	PO #	Reference Number	Invoice Date	Invoice No	Account Code	Amount	Audit Flag	1099
62283265	012955	VALLEY EXPETEC								
				PV-250013	6 / 12 / 24	B0002033	010-07200-0-11100-10000-58000-204-000	$3,287.50		00
				PV-250014	7 / 1 / 24	B0002058	010-07200-0-11100-10000-58000-204-000	$2,487.12	L	00
							62283265 Check Total:	**$5,774.62**		
							District Total:	**$27,370.36**		

Fund Totals:

Fund	Fund Title	Amount
0100	**General Fund**	**$27,370.36**
	Grand Total:	**$27,370.36**

Tulare County Office of Education
Detailed Check Register

Date Paid: 7/19/2024 12:00:00AM

Check No	Vendor No	Vendor Name	PO #	Reference Number	Invoice Date	Invoice No	Account Code	Amount	Audit Flag	1099
62285583	012897	CALIFORNIA RURAL WATER ASSN								
				PV-250015	6 / 24 / 24	Aug 24-25	010-00000-0-00000-71500-53000-000-000	$252.00		00
							62285583 Check Total:	**$252.00**		
62285584	012718	CALIFORNIA SCHOOL BOARDS ASSOC								
				PV-250017	6 / 5 / 24	INV71852P4C1G4	010-00000-0-00000-71100-53000-000-000	$2,738.00		00
				PV-250017	6 / 5 / 24	INV71852P4C1G4	010-00000-0-00000-71100-53000-000-000	$685.00		00
				PV-250018	6 / 5 / 24	INV-70879-J0N4Y0	010-00000-0-00000-71500-58000-000-000	$2,280.00	L	00
				PV-250018	6 / 5 / 24	INV-70879-J0N4Y0	010-00000-0-00000-71500-58000-000-000	$1,235.00	L	00
							62285584 Check Total:	**$6,938.00**		
62285585	012989	COMPANY'S COMING CARPET CLEAN								
				PV-250016	7 / 3 / 24	2011	010-00000-0-00000-82000-55000-000-000	$2,641.00		06
							62285585 Check Total:	**$2,641.00**		
62285586	012872	CVIN LLC								
				PV-250036	7 / 1 / 24	55940	010-00000-0-00000-72000-59000-000-000	$2,130.69		06
							62285586 Check Total:	**$2,130.69**		
62285587	012064	FGL ENVIRONMENTAL								
				PV-250040	6 / 30 / 24	June 2024	010-00000-0-00000-82000-55000-000-000	$795.00		00
							62285587 Check Total:	**$795.00**		
62285588	012061	HOUSTON INSURANCE SERVICES								
				PV-250020	5 / 30 / 24	3611	010-07230-0-00000-36000-54500-000-000	$2,986.00	C	06
				PV-250020	5 / 30 / 24	3611	010-07230-0-00000-36000-54500-000-000	$1,120.00	C	06
				PV-250020	5 / 30 / 24	3611	010-00000-0-00000-72000-54000-000-000	$14,392.00	C	06
							62285588 Check Total:	**$18,498.00**		
62285589	012928	IES								
				PV-250021	7 / 1 / 24	188282	010-07200-0-11100-10000-58000-204-000	$1,290.00		00
							62285589 Check Total:	**$1,290.00**		
62285590	012995	LAKESHORE								
				PV-250019	7 / 2 / 24	634204070224	010-11000-0-11100-10000-43000-000-000	$365.80		00
							62285590 Check Total:	**$365.80**		
62285591	012777	LEARNING A-Z								
				PV-250022	7 / 10 / 24	2024-2025	010-07200-0-11100-10000-58000-204-000	$1,687.00		00
							62285591 Check Total:	**$1,687.00**		

Check No	Vendor No	Vendor Name	PO #	Reference Number	Invoice Date	Invoice No	Account Code	Amount	Audit Flag	1099
62285592	012179	MCGRAW-HILL								
				PV-250023	6 / 13 / 24	132899694001-5001-70	010-63000-0-11100-10000-41000-000-000	$14,781.95		00
				PV-250023	6 / 13 / 24	132899694001-5001-70	010-63000-0-11100-10000-41000-000-000	$1,644.01		00
				PV-250023	6 / 13 / 24	132899694001-5001-70	010-63000-0-11100-10000-41000-000-000	$13,491.30		00
							62285592 Check Total:	**$29,917.26**		
62285593	012883	MID VALLEY DISPOSAL								
				PV-250024	7 / 1 / 24	2975266	010-00000-0-00000-82000-55000-000-000	$600.70		00
							62285593 Check Total:	**$600.70**		
62285594	012935	MobyMax								
				PV-250025	5 / 21 / 24	2024-25	010-07200-0-11100-10000-58000-204-000	$4,495.00	L	06
							62285594 Check Total:	**$4,495.00**		
62285595	013009	ODP BUSINESS SOLUTIONS LLC								
				PV-250026	6 / 24 / 24	June -July 2024	010-11000-0-11100-10000-43000-000-000	$2,230.99		00
				PV-250026	6 / 24 / 24	June -July 2024	010-11000-0-11100-10000-43000-000-000	$108.52		00
				PV-250026	6 / 24 / 24	June -July 2024	010-11000-0-11100-10000-43000-000-000	$44.35		00
				PV-250026	6 / 24 / 24	June -July 2024	010-11000-0-11100-10000-43000-000-000	$27.78		00
				PV-250026	6 / 24 / 24	June -July 2024	010-11000-0-11100-10000-43000-000-000	$304.48		00
				PV-250026	6 / 24 / 24	June -July 2024	010-11000-0-11100-10000-43000-000-000	$32.42		00
							62285595 Check Total:	**$2,748.54**		
62285596	013014	PRO-YOUTH								
				PV-250027	6 / 30 / 24	2162	010-26000-5-11100-10000-58000-208-000	$2,270.00	L	00
				PV-250027	6 / 30 / 24	2162	010-26000-5-11100-10000-58000-208-000	$12,535.77	L	00
							62285596 Check Total:	**$14,805.77**		
62285597	012619	Renaissance Learning, Inc.								
				PV-250028	6 / 28 / 24	INV5327461	010-07200-0-11100-10000-58000-204-000	$10,355.79	L	00
							62285597 Check Total:	**$10,355.79**		
62285598	011989	SCHOOL SPECIALTY SUPPLY INC								
				PV-250031	6 / 30 / 24	208134238866	010-11000-0-11100-10000-43000-000-000	$194.17		00
							62285598 Check Total:	**$194.17**		
62285599	012374	SISC III								
				PV-250029	7 / 1 / 24	July 2024	010-00000-0-00000-00000-95024-000-000	$34,720.95	A	00
							62285599 Check Total:	**$34,720.95**		
62285600	012745	SOUTHWEST SCHOOL&OFFICE SUPPLY								

Check No	Vendor No	Vendor Name	PO #	Reference Number	Invoice Date	Invoice No	Account Code	Amount	Audit Flag	1099
				PV-250030	6 / 21 / 24	June- July 2024	010-11000-0-11100-10000-43000-000-000	$2.12		00
				PV-250030	6 / 21 / 24	June- July 2024	010-11000-0-11100-10000-43000-000-000	$2,269.17		00
				PV-250030	6 / 21 / 24	June- July 2024	010-11000-0-11100-10000-43000-000-000	$31.55		00
				PV-250030	6 / 21 / 24	June- July 2024	010-11000-0-11100-10000-43000-000-000	$15.26		00
							62285600 Check Total:	**$2,318.10**		
62285601	013036	TEXTBOOK WAREHOUSE								
				PV-250032	6 / 7 / 24	SI0987049	010-63000-0-11100-10000-41000-000-000	$531.51		06
							62285601 Check Total:	**$531.51**		
62285602	012354	THE HOME DEPOT CRC								
				PV-250033	7 / 12 / 24	7/12/24	010-00000-0-00000-82000-44000-000-000	$794.84		00
				PV-250033	7 / 12 / 24	7/12/24	010-00000-0-00000-82000-43000-000-000	$213.62		00
							62285602 Check Total:	**$1,008.46**		
62285603	011604	Tulare Co Environmental Health								
				PV-250034	7 / 1 / 24	INV0216694	010-00000-0-00000-82000-55000-000-000	$396.00		00
							62285603 Check Total:	**$396.00**		
62285604	012559	TULARE CO. OFFICE OF EDUCATION								
				PV-250037	6 / 30 / 24	244119	010-07200-0-00000-31200-58000-304-000	$5,785.00	L	00
							62285604 Check Total:	**$5,785.00**		
62285605	013034	U.S. BANK								
				PV-250038	7 / 5 / 24	July 2024	010-00000-0-00000-71500-43000-000-000	$353.82		00
				PV-250038	7 / 5 / 24	July 2024	010-00000-0-00000-27000-43000-000-000	$26.67		00
				PV-250038	7 / 5 / 24	July 2024	010-00000-0-00000-82000-43000-000-000	$19.15		00
				PV-250038	7 / 5 / 24	July 2024	010-26000-5-11100-10000-43000-208-000	$151.36		00
				PV-250039	7 / 5 / 24	July 2024	010-00000-0-00000-71500-58000-000-000	$40.00		00
				PV-250039	7 / 5 / 24	July 2024	010-00000-0-00000-71500-58000-000-000	$126.22		00
				PV-250039	7 / 5 / 24	July 2024	010-00000-0-00000-71500-43000-000-000	$177.73		00
				PV-250039	7 / 5 / 24	July 2024	010-00000-0-00000-71500-43000-000-000	$194.38		00
				PV-250039	7 / 5 / 24	July 2024	010-11000-0-11100-10000-43000-000-000	$21.62		00
				PV-250039	7 / 5 / 24	July 2024	010-11000-0-11100-10000-43000-000-000	$95.99		00
				PV-250039	7 / 5 / 24	July 2024	010-00000-0-00000-72000-59000-000-000	$408.00		00
				PV-250039	7 / 5 / 24	July 2024	010-11000-0-11100-10000-43000-000-000	$541.52		00
				PV-250039	7 / 5 / 24	July 2024	010-07230-0-00000-36000-58000-000-000	$1.25		00
				PV-250039	7 / 5 / 24	July 2024	010-00000-0-00000-27000-58000-000-000	$94.00		00
				PV-250039	7 / 5 / 24	July 2024	010-00000-0-00000-27000-44000-000-000	$1,497.73		00

Tulare County Office of Education
Detailed Check Register
Date Paid: 7/19/2024 12:00:00AM

Check No	Vendor No	Vendor Name	PO #	Reference Number	Invoice Date	Invoice No	Account Code	Amount	Audit Flag	1099
				PV-250039	7 / 5 / 24	July 2024	010-00000-0-00000-27000-43000-000-000	$63.99		00
				PV-250039	7 / 5 / 24	July 2024	010-00000-0-00000-27000-58000-000-000	$218.96		00
				PV-250039	7 / 5 / 24	July 2024	010-00000-0-00000-27000-58000-000-000	$575.76		00
				PV-250039	7 / 5 / 24	July 2024	010-11000-0-11100-10000-43000-000-000	$8.61		00
				PV-250039	7 / 5 / 24	July 2024	010-00000-0-00000-71500-52000-000-000	$1,858.14		00
				PV-250039	7 / 5 / 24	July 2024	010-00000-0-00000-27000-58000-000-000	$600.00		00
				PV-250039	7 / 5 / 24	July 2024	010-11000-0-11100-10000-43000-000-000	$84.08		00
				PV-250039	7 / 5 / 24	July 2024	010-11000-0-11100-10000-43000-000-000	$673.36		00
							62285605 Check Total:	**$7,832.34**		
62285606	012955	VALLEY EXPETEC								
				PV-250035	7 / 8 / 24	B0002213	010-00000-0-00000-27000-43000-000-000	$430.92		00
				PV-250035	7 / 8 / 24	B0002213	010-00000-0-00000-27000-58000-000-000	$299.63		00
							62285606 Check Total:	**$730.55**		
							District Total:	**$151,037.63**		

Fund Totals:

Fund	Fund Title	Amount
0100	**General Fund**	**$151,037.63**
	Grand Total:	**$151,037.63**

Tulare County Office of Education
Detailed Check Register
Date Paid: 7/26/2024 12:00:00AM

Check No	Vendor No	Vendor Name	PO #	Reference Number	Invoice Date	Invoice No	Account Code	Amount	Audit Flag	1099
62287118	012778	AT&T								
				PV-250041	7 / 20 / 24	000022033402	010-00000-0-00000-72000-59000-000-000	$59.12		00
				PV-250042	7 / 20 / 24	000022033403	010-00000-0-00000-72000-59000-000-000	$60.89		00
							62287118 Check Total:	**$120.01**		
62287119	012679	CALIFORNIA DEPT OF TAX & FEE								
				PV-250043	7 / 20 / 24	QTR2 2024	010-07230-0-00000-36000-58000-000-000	$4.00		00
							62287119 Check Total:	**$4.00**		
62287120	012803	CALIFORNIA DEPT OF TAX & FEE								
				PV-250045	7 / 25 / 24	QTR2 2024	010-00000-0-00000-72000-58000-000-000	$59.00		00
							62287120 Check Total:	**$59.00**		
62287121	012872	CVIN LLC								
				PV-250046	6 / 1 / 24	54471	010-00000-0-00000-72000-59000-000-000	$246.32		06
							62287121 Check Total:	**$246.32**		
62287122	013040	Dale Atkins Contractor								
				PV-250047	7 / 9 / 24	APP 7.1	356-77100-0-00000-85000-62000-000-000	$18,156.80	E	06
							62287122 Check Total:	**$18,156.80**		
62287123	012812	EWING IRRIGATION								
				PV-250048	7 / 25 / 24	22960830	010-00000-0-00000-82000-43000-000-000	$264.79		06
							62287123 Check Total:	**$264.79**		
62287124	012995	LAKESHORE								
				PV-250049	7 / 8 / 24	640837070824	010-11000-0-11100-10000-43000-000-000	$1,480.34		00
							62287124 Check Total:	**$1,480.34**		
62287125	012805	RES COM								
				PV-250050	7 / 6 / 24	2239771	010-00000-0-00000-82000-55000-000-000	$120.00		00
							62287125 Check Total:	**$120.00**		
62287126	005383	SOUTHERN CALIF EDISON CO								
				PV-250051	7 / 10 / 24	6/7-7/9/24	010-00000-0-00000-82000-55000-000-000	$3,078.97		00
				PV-250052	7 / 10 / 24	5/31/24-7/9/24	010-00000-0-00000-82000-55000-000-000	$1,264.49		00
							62287126 Check Total:	**$4,343.46**		
62287127	013036	TEXTBOOK WAREHOUSE								
				PV-250053	7 / 16 / 24	SI0994780	010-63000-0-11100-10000-41000-000-000	$57.91		06
							62287127 Check Total:	**$57.91**		