

**BUENA VISTA ELEMENTARY SCHOOL**  
**21660 Road 60**  
**Tulare, CA 93274**

**Meeting of the Board of Trustees**  
**Minutes**

**Date: March 12, 2025**

**Time: 7:00 p.m.**

**Place: Staff Lounge**

- A. Call to Order at 7pm
- B. Roll Call: Present- Joe Souza, Mario Simoes, Jr. , Gregory Borges
- C. Recognition of Visitors-Erica Flores, Luis Flores, Anna Rogers , Travis Brown, Jessica Fung
- A. Citizens' Comments - Luis Flores, a parent of a student, asked what the School's protocol is for when a fight occurs on campus between students? Mr. Brown stated he wants to hear from those involved, witnesses, and staff members. He would then contact parents and let them know of any disciplinary actions as the result of the fight.  
Mr. Flores also asked about CPR and concussion training. CPR training is every other year and scheduled for next school year. Concussion training is held with the TCOE nurse every year. Mr. & Mrs. Flores then asked whether the School District or a certain person decided what happens after a fight. They were told in the parent/ student handbook it outlines what merits punishment.  
Mr. and Mrs. Flores then requested who they could go to to place a formal complaint with the school. They were then told they could submit a complaint to the Board and the processing time frame would be the next board meeting.  
Mr. and Mrs. Flores requested a leave of absence for the kids and to put them on independent study until the issue was resolved.  
They then asked about when the school does CPR training and were told it happens in the beginning of the year during staff development days. If staff were not at the beginning of the year; what training do they have?  
Mr. and Mrs Flores asked what is the protocol for the Sheriff? Mr. Brown said it depends if a weapon was involved. The Principal would decide when to call the Sheriff.  
Mr. and Mrs. Flores asked when a kid gets hit what happens? Is there a nurse on call? Buena Vista has a TCOE Nurse contracted on specific days for 10 days to do tests. She is on call , but not on site.  
  
Anna Rogers will come back with her retirement announcement.
- D. Approval of Agenda of March 12, 2025 the Regular Board Meeting (Action Item)  
Borges: 2nd                      Simoes, Jr.: 1st                      Souza:aye
- E. Approval of Minutes of the February 5, 2025 Regular Board Meeting (Action Item)  
Borges: 2nd                      Simoes, Jr.: 1st                      Souza: aye
- F. Correspondence- Lozano Smith sent the Brown Act. CSBA sent a voting ballot. CA Schools Magazine.

G. DISTRICT BUSINESS

1. Auditor Selection for 24-25: Contract with Sciacca & Company for 2024-2025 Audit- \$20,800.00 (Action Item)  
Borges: 1st                      Simoes, Jr.: aye                      Souza:2nd
2. Distribution of 2024-2025 Statement of Economic Interests Form 700 – Due April 1, 2025 (Informational Item)
3. 2024-2025 Second Interim Report (Action Item)  
Borges: 1st                      Simoes, Jr.: 2nd                      Souza:Aye
4. Budget Revision (Action Item)  
Borges: 2nd                      Simoes, Jr.: 1st                      Souza: Aye
5. 2025-2026 School Calendar (Action Item)- Align with Tulare Joint Unified High School District. Brought to teachers, rest of staff. Will start a week later than last year due to the Tulare Joint Unified High School District start date. Back to School night will be the first Thursday. It won't be an open house , but to set the tone for the parents to see how Teacher will run the classroom. Added 1:45pm dismissal days on Mondays. Added Progress report dates. Added 1 more foggy day. Start Winter Break on a Friday to Align with the High School. Could end earlier in June or take an extra day off in May or Spring Break. Mr. Borges asked if we could get back days earlier in November. Mr. Brown would get feedback from Staff. Mr. Simoes Jr. asks how Visalia Unified does it?  
Borges: 2nd                      Simoes, Jr.: 1st                      Souza:Aye
6. Update 23-24 Annual report for Prop 28 Arts and Music in School (Action item)  
Borges: Aye                      Simoes, Jr.: 2nd                      Souza:1st
7. Resolution #25-05 Authorizing Inter-fund Transfers in Accordance with the Budget (Action item)  
Borges: 1st                      Simoes, Jr.: 2nd                      Souza:Aye
8. Resolution #25-06 Authorizing County Superintendent of Schools to Make Year End Budget Transfers (Action Item)  
Borges: 2nd                      Simoes, Jr.: 1st                      Souza:Aye
9. Resolution #25-07 Authorizing Inter-fund Loan for Cash Flow Purposes (Action item)  
Borges: Aye                      Simoes, Jr.: 2nd                      Souza:1st
10. Request to use facility funds to fund replacement of the Fire System Alarm Panel. (Action Item)- The fire alarm went off during the enchilada sale, called the fire department. 7th grade classroom the alarm went off all weekend. Will need to do an inspection report every hour until it's replaced.  
Borges: 1st                      Simoes, Jr.: 2nd                      Souza:Aye

11. Approval of submission of J- 13 A Emergency Closure of School (Action Item) In December 2024 Buena Vista had 5 fog days. J-13a example used for fires in LA. School cancellation was due to fog concern.

Borges: 2nd

Simoes, Jr.:1st

Souza:Aye

12. Instructional aide (stipend) for lost wages (Action Item)- To show support to the Instruction Aides . Simoes, Jr. OK with it and Borges said Instructional Aides are very important people. Mrs. Rogers thinks it will be a goodwill gesture. Young mothers who pay for childcare and then end up not going to work. Next meeting will ask for the rest of hourly Classified Staff.

Borges: 1st

Simoes, Jr.: 2nd

Souza:Aye

13. Discussion of Interdistrict transfer expectations and parent packet (Informational Item)- There is a lot to the Interdistrict vetting process per the Board Policy. Mr Brown has worked with Arlene Garcia to create an Interdistrict packet. This will help clarify why they are coming to Buena Vista. Contact the previous school to see how the student is? Make the parents commit to one school activity. The Interdistrict would be on a yearly basis. There would also be a probationary period. Mr. Simoes, Jr. says it would be good to go case by case. This would be an incentive to students and parents. Mrs. Flores suggests parents volunteer monthly hours for each student enrolled. Mrs. Rogers thinks with better communication would have a stronger involvement.

14. Reading difficulty screener - Board Adoption by June for Reading Difficulty Screener (Informational Item). The Board would need to adopt a program by June 30th due to Senate Bill 114 every year for kids in Kinder to 2nd grade to identify kids with reading difficulties. This would be early intervention. There are four choices of programs recommended by the CDE. There is a team developed to choose.

15. Decision on FTE for Teacher on Special Assignment (TOSA) Position (Action Item). Board has approved a 100% FTE for the 2025-2026 School Year. The TOSA would help with truancy, ELPAC, Reading Intervention. Administration and Operational support. They would be the ELPAC Coordinator and deal with Data Analysis. Simoes, Jr. suggested 60% for the 1st year and not to settle. Borges suggested 100% so it would be easier to find someone. It would essentially be bringing on another Teacher.

Borges: 2nd

Simoes, Jr.: Aye

Souza: 1st

16. Superintendent's Report: School Events and Updates

17. Speeling Bee, Enchilada Sales, ActVnet, Middle School night dance by ASB. TK & Kinder registration March 24,2024. School Site Council : Anna Rivera, Staci F4x, Dena Fagundes,Krista Borba, Meilynn Tinker.Spring Break April 14-21, 2024

#### H. FINANCIAL BUSINESS

Approval of the following Payment Vouchers: Next Board Meeting.

OTHER BUSINESS -None

EXECUTIVE SESSION (CLOSED) - None

ADJOURNMENT at 9:08pm