

BUENA VISTA ELEMENTARY SCHOOL
21660 Road 60
Tulare, CA 93274

Meeting of the Board of Trustees
Minutes

Date: February 5, 2025

Time: 7:00 p.m.

Place: Staff Lounge

- A. Call to Order at 7:05 pm
- B. Roll Call Souza, Borges present. Simoes, Jr arrived at 7:14pm
- C. Recognition of Visitors Doug Souza, Auditor from Sciacca & Co, Travis Brown, Superintendent/
Principal, Jessica Fung, Business Manager
- A. Citizens' Comments - None
- D. Approval of Agenda of February 5, 2025 the Regular Board Meeting (Action Item)
Added enchilada flyer to agenda.
Borges:1st Simoes, Jr.: absent Souza:2nd
- E. Approval of Minutes of the January 8, 2025 Regular Board Meeting (Action Item)
Borges:1st Simoes, Jr.: absent Souza:2nd
- F. Correspondence : Letter form TCOE about First Interim 24-25 Buena Vista is in good shape for
spending.
- G. DISTRICT BUSINESS
 - 1. Approval of 2023-2024 Audit prepared by Doug Souza of Sciacca & Co.Audit report was
unqualified, no material mistakes. Buena Vista has fairly presented, all internal controls
and programs are running as they should. Cafeteria fund is showing excess in funds- may
be a finding in the future unless use funds. Suggest adjusting the budget on a regular
basis.
Borges: 2nd Simoes, Jr.: 1st Souza:aye
 - 2. Board voted to table until the next Board meeting. Distribution of 2024-2025 Statement
of Economic Interests Form 700 – Due April 1, 2025
Borges: 2nd Simoes, Jr.: 1st Souza: aye
 - 3. Review of Mid Year 2024-2025 LCAP Report by Mr. Brown via powerpoint. This was an
informational item.
 - 4. Minimum Wage Increase: Increase salary schedule to meet \$16.50 per hour
Borges: 1st Simoes, Jr.: 2nd Souza:ay
 - 5. Discussion on Full-Time Teacher on Special Assignment (TOSA) Position

Discussion by Board about the position. Concerns were what happens when funds run out. The hope is the increase in ADA and grant funding will keep the position full time. It would be 180 days and focus on reading intervention, reading screener for grades K-2 , ELPAC and attendance monitoring (truancy).

6. Superintendent's Report: School Events and Updates
Enchilada sale Feb 28th- Mar 2nd. Borges would like to order enchiladas from students.
100th school day will be celebrated Feb. 6th
Jungle Book Performance on February 25th at 5:30pm.

H. FINANCIAL BUSINESS

Approval of the following Payment Vouchers:

#250309 through 250322 in the amount of \$34,302.89

#250323 through #250326 in the amount of \$2,668.46

#250327 through #250354 in the amount of \$45,590.37

Borges: 1st Simoes, Jr.: 2nd Souza: aye

OTHER BUSINESS - J-13a will be a board agenda item at the next meeting. Staff issues being addressed through rounding talks with Teachers and Classified. No feedback on gates being closed. 8th grade trip progress?

EXECUTIVE SESSION (CLOSED) - None

ADJOURNMENT- 9:16pm