

**BUENA VISTA ELEMENTARY SCHOOL  
21660 Road 60  
Tulare, CA 93274**

**Special Meeting of the Board of Trustees  
MINUTES**

**Date: June 18, 2025**

**Time: 7:00 p.m.**

**Place: Staff Lounge**

- A. Call to Order at 7:00 pm
- B. Roll Call: Joe Souza, Mario Simoes, Jr. and Gregory Borges present
- C. Recognition of Visitors- Travis Brown, Superintendent/ Principal, Jessica Fung , Business Manager
- D. Citizens' Comments – none
- E. Approval of Agenda of the June 18, 2025 Special Board Meeting (Action Item)- Add Superintendent's report as item #12  
Borges: 1st                      Simoes, Jr.: 2nd                      Souza: aye
- F. Correspondence- Letter from State Controller's Office requesting audit corrections to language for 21-22 and 22-23 audits. Sciacca & Co. also received the same letter and will prepare audit corrections.
- G. DISTRICT BUSINESS
  - 1. 2025-2026 Local Control Accountability Plan Approval (Action Item)  
Borges: 2nd                      Simoes, Jr.: 1st                      Souza: aye
  - 2. 2025-2026 Budget Approval  
Borges: 1st                      Simoes, Jr.: 2nd                      Souza: aye
  - 3. Approval of 2025-2026 Substantiation of Need for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves (Action Item)  
Borges: 1st                      Simoes, Jr.: 2nd                      Souza: aye
  - 4. 2025-2026 Resolution 25-11 Determining How Funds Received From Education Protection Account (EPA) will be Spent (Action Item)- This is \$300,000 and usually spent on teacher's salaries.  
Borges: 2nd                      Simoes, Jr.: 1st                      Souza: Aye

5. Kitchen Infrastructure and Training Funds (Information Item)- Was looking for other ways to use funds that need to be expended by June 30, 2025. Jessica to look into using funds for repairs in the kitchen, purchase of an air curtain and purchase cafeteria tables.
6. Mr. Brown gave a Presentation of 2024-2025 Local Performance Indicators Self Reflection Tool (Information Item) that measured whether Buena Vista met the expectations of priorities required by the CA Department of Education. Buena Vista has met all the requirements and this will be reported to the CDE next month.
7. Approval of Tulare County Office of Education SCICON Week Trip (6th Grade) Agreement May 18 - May 22, 2025 ( Action item)  
Borges: 1st                      Simoes, Jr.: 2nd                      Souza: aye
8. Approval of School Resource Officer Services for School Year 2025-2026- \$25,111 (Action Item)  
Borges: 2nd                      Simoes, Jr.: 1st                      Souza: aye
9. Approval of Business Manager contract for School Year 2025-2026- (Action Item)  
Borges: 2nd                      Simoes, Jr.: 1st                      Souza: aye
10. Approval of Superintendent/ Principal contract for School Year 2025-2026 to 2027-2028 (Action Item)  
Borges: 1st                      Simoes, Jr.: 2nd                      Souza: aye
11. Approval of School Safety Plan with Instructional Continuity Plan (Action Item)  
Borges: 2nd                      Simoes, Jr.: 1st                      Souza: aye
12. Superintendent's report- Will present Federal addendum updates in July.  
-Interdistrict transfers everyone will need to re-apply every year. Mr. Brown will update the Board on enrollment and the number of students per grade.

OTHER BUSINESS - Jessica received another quote for the tree trimming from T. Q. Tree Management Inc. . Simoes, Jr. asked if this was a prevailing wage quote. Jessica said she will call them and let him know by the July 2025 Board meeting if it was.

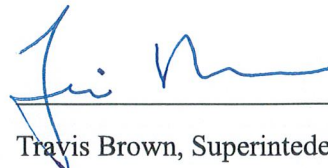
EXECUTIVE SESSION (CLOSED)- Board went into closed session at 8:05 pm. Transitional Kindergarten Position discussed.

ADJOURNMENT at 8:30 pm



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Joe Souza, Board President



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Travis Brown, Superintendent