

BUENA VISTA ELEMENTARY SCHOOL
21660 Road 60
Tulare, CA 93274

Meeting of the Board of Trustees
Minutes

Date: June 11, 2025

Time: 7:00 p.m.

Place: Staff Lounge

- A. Call to Order at 7:00 pm
- B. Roll Call Souza, Simoes, Jr. , Borges
- C. Recognition of Visitors Dr. Marie Pinto, Mrs. Anna Rogers, Mr. Brown, Jessica Fung
- D. Citizens' Comments - none
- E. Approval of Agenda of the June 11, 2025 Regular Board Meeting (Action Item)
Borges: 2nd Simoes, Jr.: 1st Souza: aye
- F. Approval of Minutes of the May 14, 2025 Regular Board Meeting (Action Item)
Borges: 2nd Simoes, Jr.: 1st Souza: aye
- G. Correspondence - none
- H. DISTRICT BUSINESS
 - 1. Presentation by Dr. Marie Pinto, CEO ProYouth HEART (Information item)- Dr. Pinto announced that after 3 years of applying, Buena Vista was finally awarded the ASES grant. She requested a renewal of the contract based on the error in the attendance reporting to be approved in the short term and act as a placeholder until they can submit a new contract that will include the ASES grant funding. The intent to award is \$119,106 per year for 3 years. Mr. Brown asked for an explanation of the ASES grant. Dr. Pinto let him know the ASES grant us to be used for before and after school care for the 180 days that school is in session. Mr. Souza said the parents want the program. The ASES grant application was for 65 kids. Attendance will need to be 85% of 65 program participants= 55 kids. Attendance is taken quarterly to make sure we are meeting the requirements. Compliance is mandatory so it is important that the parents are educated about the program. The ratio of students is 20 to 1 for grades 1 thru 8 and 10 to 1 for TK & Kindergarten. This money could be used for academic tutoring and would be open to everyone. It could also be used to operate a 4H program. These are state funds and the money is protected. The federal funds have been cut and affected all the high schools. HEART will start counting attendance in January 2026.
 - 2. Approval of 2025-26 ProYouth contract to facilitate after school program July 1, 2025 until November 30, 2025- \$90,000(Action item)
Borges: 1st Simoes, Jr.: aye Souza: 2nd
 - 3. Public Hearing Regarding the following:
 - 2025-2026 Local Accountability Program (LCAP)- Presented by Mr. Brown. No public comments were given.

- 2025-2026 Proposed Budget- Presented by Jessica Fung. Jessica was advised by the TCOCE accountant about various items of the budget. It is on track, but Buena Vista needs to watch spending so as not using reserves to cover expenses.
 - Substantiation of Need for Assigned and Unassigned Ending fund Balances in Excess of Minimum Recommended Reserves- Presented by Jessica Fung to the Board to show where money was set aside for the reserves. Would have enough to cover any needs and 3 months of payroll.
4. Budget Revision to balance year end revenue and expenditures (Action Item)
Borges: 1st Simoes, Jr.: 2nd Souza: aye
 5. Resolution 25-09 Authorizing filing of application(s) for State Allocation Board- Administered programs. SFP applications Master Plan 2025 (Action Item)
Borges: 1st Simoes, Jr.: 2nd Souza: aye
 6. Resolution 25-10 Authorizing filing of State Building Funds Application. SFP application and Lack of Bond Authority 2025 (Action Item)
Borges: 1st Simoes, Jr.: 2nd Souza: aye
 7. Approval and acceptance of proposals from Morris Levin to repair 7th grade classroom (\$7891) and Reading Room (\$891) A/C units. (Action Item)- Board asked what the cost was to replace the A/C in the 7th grade classroom and asked Jessica to get the quote. Tabled the repair of the 7th grade classroom based on the amount.
OK'ed the reading room repair.
Borges: 1st Simoes, Jr.: 2nd Souza: aye
 8. Approval to change Board Meeting from August 13, 2025 to August 20, 2025 to not conflict with the first day of school. (Action Item)
Borges: 1st Simoes, Jr.: 2nd Souza: aye
 9. Discussion to allow option to enroll into Anthem Dental option for dental insurance- adds \$16/ mo= \$192/yr per member (Action Item)
Borges: 2nd Simoes, Jr.: 1st Souza: aye
 10. Learning Communities for School Success Program Grant Application (Information Item)- Mr. Brown spoke to the Board about a grant he is working on with the help of the McLennan group in pursuing.
 11. Board to accept a bid from a vendor to prune trees on Buena Vista Campus. Approval of estimate and allowance of work to proceed. (Action Item)- Item was tabled by Board and they requested another bid be procured.
 12. Approval of TCOE 2025-2026 Agreement for ERS small schools collaborative. -\$7000 (Action item)
Borges: 1st Simoes, Jr.: 2nd Souza: aye
 13. Update on J13-A waiver (Information Item)- Mr. Brown shared that the J-13a waiver was successfully granted for the 3 fog days on Dec. 5th, 6th, and 11th.

14. Approval of Certificated One-Time Off-Schedule Salary Payment of 4% based on 24-25 Certificated Salary Schedule to be paid in June 2025 (Action Item)

Borges: 1st Simoes, Jr.: 2nd Souza: aye

15. Approval of 2025–2026 Certificated Salary schedule. An increase of 3% based on the 24-25 Salary Schedule. (Action Item)

Borges: 2nd Simoes, Jr.: 1st Souza: aye

16. Approval of Teacher Contracts for the 2025-26 school year. (Action Item)

Borges: 1st Simoes, Jr.: 2nd Souza: aye

17. Approval of Air reading reading intervention program (Action Item)- Mr. Brown and Kathryn Gomes were invited to witness the program at work at Woodville. It will run from Sept. 9-Nov 13, 2025 for 10 weeks. It would cost \$12, 250 for 20 students for 3 days a week. To measure success they will track Dibbels reading scores and test at the beginning of the year, in December and end of year to see if it helped.

Borges: 1st Simoes, Jr.: 2nd Souza: Aye

18. Superintendent/ Principal's report (Information Item)

- TK position, did interviews, shared on Instagram.
- The Awards Assembly was well attended and not as hot.
- Graduation went well, Simoes, Jr remarked.
- Mr. Brown to go to CALSA conference June 25-28 in lieu of small school superintendents meetup in Pismo

I. FINANCIAL BUSINESS

Approval of the following Payment Vouchers:

#250529 through 250539 in the amount of \$50,422.29

#250540 through #250552 in the amount of \$11,332.32

Borges: 2nd Simoes, Jr.: 1st Souza: aye

J. OTHER BUSINESS - none

- K. EXECUTIVE SESSION (CLOSED) Personnel Matters- Classified Staff Salary Schedule, Business Manager Contract, Superintendent Evaluation and Contract as of 8:56 pm

- L. ADJOURNMENT as of 10:11pm



Joe Souza, Board President



Travis Brown, Superintendent/ Principal